



# **Warrumbungle Shire Council**

## **Council meeting**

**Thursday, 15 March 2018**

**to be held at the Council Chambers,  
John Street, Coonabarabran**

**commencing at 8.30am**

## ***Mayor***

Councillor Peter Shinton

## ***Deputy Mayor***

Councillor Denis Todd

## ***COUNCILLORS***

Councillor Kodi Brady

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Ambrose Doolan

Councillor Wendy Hill

Councillor Aniello Iannuzzi

Councillor Ray Lewis

## ***MANAGEMENT TEAM***

Roger Bailey (General Manager)

Louise Johnson (Acting Director Corporate &  
Community Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

# Warrumbungle Shire Council

## **Vision**

Excellence in Local Government

## **Mission**

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

## **We Value**

### **Honesty**

Frank and open discussion, taking responsibility for our actions

### **Integrity**

Behaving in accordance with our values

### **Fairness**

Consideration of the facts and a commitment to two way communication

### **Compassion**

Working for the benefit and care of our community and the natural environment

### **Respect**

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

### **Transparency**

Open and honest interactions with each other and our community

### **Passion**

Achievement of activities with energy, enthusiasm and pride

### **Trust**

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

### **Opportunity**

To be an enviable workplace creating pathways for staff development

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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**NOTICE** is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 15 March 2018 at the Council Chambers, John Street, Coonabarabran commencing at 8.30 am

## **AGENDA**

Welcome

Turn Off Mobile Phones

### **Order of Business**

Forum

Apologies

Disclosure of Interest

    Pecuniary Interest

    Non Pecuniary Conflict of Interest

Mayoral Minute

Reports

Questions for the Next Meeting

Report to be considered in Closed Council

Item 30.1 Forensic Audit (Re-submitted)

.....  
**ROGER BAILEY**  
**GENERAL MANAGER**

# **WARRUMBUNGLE SHIRE COUNCIL**

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### **Matter to be dealt with “in committee”**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information and is classified **CONFIDENTIAL** under Section 10A(2)(c) and (d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it.

### **FURTHER that Council resolve:**

- (a) that Council go into closed committee to consider business relating to commercial information.
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) and (d)(i) as outlined above.
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

.....  
**ROGER BAILEY**  
**GENERAL MANAGER**

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 1 Mayoral Minute – Mayors Activity and Log of Kilometres Travelled from 7 February 2018 to 7 March 2018**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Councillor Peter Shinton - Mayor
<b>CSP Key Focus Area:</b>	Local Government and Finance
<b>Priority:</b>	GF7 Council provides strong civic and regional leadership, and undertakes its governance

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### **MAYOR MINUTE - MAYORS ACTIVITY 8 February 2018 - 7 March 2018**

<b><u>Date</u></b>	<b><u>Type</u></b>	<b><u>In/Out</u></b>	<b><u>Activity</u></b>
07.02.18	phone call	out	Rob Lennon re Sir Ivan Fire and Leadville Hall meeting
	phone call	out	Linda Scott LGNSW - left message
	meeting	present	sign documents for AGM
	email	in	Rob Lennon meeting agenda for 26.02
	email	in	AGM re RED's, Richard Hardy will be working in Coona
	email	in	re Feasability Study meeting agenda
09.02.18	meeting	present	Feasability Study - Disability Accommodation service & facility
	email	in	from Coonamble SC re Tom Cullens death
	email	in	AGM re RED's workshop
	conference	present	LGNSW motions etc
	letter	received	Niall Blair re funding for water
	email	in	Ken Harrison re asbestos
10.02.18	gathering	present	Leadville Hall - Sir Ivan Fire
12.02.18	phone call	out	Cameron Templeton OLG re recording meeting
	phone call	out	Director Technical Services re guard rail at Mendooran
	email	in	Alkanat re Country Mayors
	email	in	RFS re BFMC debrief Dipper Road Fire
	email	in	Dubbo Regional Council re Splash Park
13.02.18	meeting	present	Chamber of Commerce
	meeting	present	Global Geopark in AGM office
	phone call	in	RDA Orana Megan Dixon re meeting new GM and tour of Shire
	email	out	Kodi re RED's Balmoral Group Workshop
	phone call	in	AGM re PRMF funding for Baradine sewerage & Coona All weather arena
	email	in	AGM re letter from LG Minister
	visit	present	ratepayer enquiry about cameras in the John street
14.02.18	meeting	present	OLG meeting with Councillors
	meeting	present	OLG re water issues
	phone call	out	RMS re cameras in John Street
	phone call	in	Police re cameras are counters for traffic flow
	letter	in	Deputy Premier re Stronger Country Communities fund
	email	in	Rob Lennon - thank you for attending Leadville gathering
	visit	present	block of land and see building ideas for development with Clr Doolan

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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15.02.18	meeting	present	Monthly Council meeting
	email	in	Senior weeds officer CMCC tablets not available
16.02.18	meeting	present	LLS - Jane Chrystal - review of applicants for Weeds Co-ordinator
	email	in	ClrCapel re inland railway
	email	in	DPE Stephen Barry - re VPA report
	email	in	LLS Caron Lane re interview for Weeds Officer
	email	in	OROC change of date meeting
	email	in	LLS re telecall for candidate short list
19.02.19	email	in	Council staff member re agistment of horses
	phone call	in	CMCC re tablets
	email	in	OEH NPWS re management plans
	phone call	in	Andrew McLuckie re Newell Highway study
	email	in	LLS re questions for interviews
	email	in	MERC re guest speakers
	phone call	out	President SeniorCitizens re Seniors Weeks
	phone call	in	AGM re email from Council Staff member
	email	in	GM re meeting with him
20.02.18	email	in	Marnie Ogg re Dark Sky Park
	email	in	Illona Dunn re Health Council
	email	out	media release funding for Sport and Rec Centre \$324,438 & Ccoona Sport Complex \$485,910
21.02.19	email	in	LLS interview questions
	email		NPWS re meeting in Park
	email	in	re Traffic Advisory Committee
22.02.18	meeting	present	MERC Executive meeting in Sydney
	phone call	in	Samantha from Kevin Humphries office re visit to Sport & Rec Centre
	phone call	in	Kevin Humphries re funding for Youth Centre and presentation
	email	in	NPWS re meeting in Coona
	email	out	letter to UNESCO Canberra re Geopark
23.02.18	meeting	present	MERC general meeting in Sydney
	meeting	present	with Scott McLachlan re hospital land for disability building
	message	in	A/Manager Administration & EA to GM meet with Wes Leedham NPWS
	email	in	Ratepayer - smear campaign
	email	out	GM re WIN NEWS
	letter	in	Order Aust Honors re award for ratepayer
	email	in	invite to Bush Poetry
	email	in	invite to Peter Campbell's Farewell
	email	in	to Open Far West Region Conference UHA
24.02.18	email	in	Pilliga Pottery Newsletter
25.02.18	email	in	re signage for Dark Sky Park
26.02.18	meeting	present	with GM on his first day
	meeting	present	Leadville Hall - LCAI Funding & Directories meeting. K Humphries/Rob Lennon
	email	in	quote for Leadville Hall upgrades
	email	in	response to Minister for Local Gov from Blue Mountains
	email	in	LLS re CWRW meeting
	email	in	OROC re JOC meeting 4-6 Thurs 15 Mar Dubbo
27.02.18	meeting	present	Traffic Committee
	met	with	ratepayer re BreakThru crossing from their premises to new footpath - clearance
	email	in	Clr Capel re Coolah Hostel meeting
	email	in	Dubbo GM how will OROC and JO coexist
	email	in	Leadville community thank you for attending the meeting
28.02.18	volunteer	present	Meals on Wheels - Breakhru
	email	in	A Robinson re Linnean Soc Symposium

# **WARRUMBUNGL SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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01.03.18	meeting	present	LLS CWRW meeting in Dubbo
	email	in	RMS re Coona Quarry intersection
	email	in	LLS re PRMF programme
	email	in	re Coona Swimming Pool Advisory Committee
	email	in	LLS re interview schedule for Monday
	email	in	LLS re interview questions
02.03.18	meeting	present	Country Mayors in Sydney
	met	with	Adam Marshall re Geopark
	email	in	NPWS re RAC meeting in Coonabarabran
03.03.18	Function	present	Coonabarabran Show Mayor/Ringmaster
	Function	present	Dunedoo Bush Poetry Festival opening - poem
	met	with	Police (Superintendent)
04.03.18	email	in	Scott McLachlan re Disability Accommodation
05.03.18	meeting	present	LLS Dubbo re Weed Co-ordinator interviews
	email	in	A. Director C & CS re Disability housing
	email	in	Kevin Humphries re Stronger Country Communities
	email	in	LLS re interview on Wednesday
	email	in	re water
	email	in	re Chairman NPWS RAC
	email	in	unsigned from Coonabarabran Post re dismissal of GM
	email	in	Councillor Brady re above
06.03.18	meeting	present	Swimming Pool Advisory Committee
	email	in	BFMC meeting date 20 March
	email	in	Country Mayors minutes
	email	in	BFMC information
	phone call	message	CEO LGNSW
	phone call	in	CEO LGNSW re complaint letter
07.03.18	meeting	present	LLS interview candidate for weed co-ordinator
	meeting	present	Mayors Appeal meeting Dunedoo
	meeting	present	TRRRC in Dunedoo

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

### Mayor's Log of Kilometres Travelled

Date of Journey		Purpose of Journey	Odometer		KM Travelled
Start Date	End Date		Start	Finish	
6-Feb		Meet with Acting GM	85941	85974	33
7-Feb		Mayors Bushfire Fund meeting Sir Ivan Coolah, Swimming Pool Advisory Coonabarabran	85974	86215	241
8-Feb		Meeting re pool in Coonabarabran, meeting with Acting GM, sign documents	86215	86253	38
9-Feb		Meeting Disability Committee	86253	86291	38
10-Feb		Sir Fire Fire 12 months	86291	86354	63
12-Feb		Meeting with Acting GM, pick up LLS applications	86354	86385	31
13-Feb		Geopark Meeting, Chamber of Commerce Cameras in street	86385	86450	65
14-Feb		Meet with Office of Local Government, Councillor Doolan, Nada Abel look at investment property	86450	86527	77
15-Feb		Council meeting	86527	86559	32
16-Feb		Sign document, meeting with CMCC Coonabarabran, shortlist candidates	86559	86593	34
19-Feb		Visit to Siding Spring, Dark Sky Festival	86593	86666	73
20-Feb		Meeting Acting GM, Director Technical Services - water issues	86666	86698	32
21-Feb		Visit new NPWS Visitor Information Centre	86698	86763	65
22-Feb	23-Feb	Drive to Dubbo - Mining Related Councils	86763	87073	310
25-Feb		Thank you BBQ Coona Races	87073	87105	32
26-Feb		Visit new GM, Kevin Humphries meeting in Leadville	87105	87202	97
27-Feb		Traffic Committee	87202	87229	27
28-Feb		Meet with ratepayer	87229	87258	29
1-Mar		CWRW Committee meeting	87258		
2-Mar		Country Mayors		87626	368
		Dunedoo Bush Poetry	87626	87880	254
5-Mar		Dubbo - LLS interviews, WIN News interview	87880	88202	322
7-Mar		Coonabarabran - Dubbo - Dunedoo	88202	88560	358
Total KM travelled for period 3/12/2017-6/2/2018					2619

### RECOMMENDATION

That the report be noted.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 2 Minutes of Ordinary Council Meeting – 15 February 2018**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Acting Manager Administration and Executive Assistant to the General Manager – Chris Kennedy (minutes) and Human Resources Officer – Leigh Ernest (minutes)
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

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**PRESENT:** Cr Shinton (Chairman), Cr Brady, Cr Capel, Cr Clancy, Cr Doolan, Cr Hill, Cr Lewis, Cr Todd, Acting General Manager (Leeanne Ryan), Director Corporate & Community Services (Michael Jones), Director Technical Services (Kevin Tighe) and Acting Director Development Services (Robert Jehu).

**In attendance:** Acting Manager Administration and Executive Assistant to the General Manager – Chris Kennedy (minutes) and Human Resources Officer – Leigh Ernest (minutes).

#### **8.30 am**

##### **Forum**

Mrs Margaret Vale addressed Council regarding completion of the shared Coolah Bike Track, as the last 50 metres have been unfinished for approximately 2 years.

#### **8.36 am**

Cr Iannuzzi joined the meeting.

#### **8.38 am**

Mr Quinton Hutchinson thanked Council for participating in the successful relocation of the Lions Club Carnival to Bowen Oval. The delayed McMaster Park program will be implemented in 2018.

#### **8.41 am**

Mr Warren Piper next addressed the meeting regarding rebuilding Uarbry Hall and re-fencing Uarbry Cemetery.

#### **The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest**

Councillor Brady declared a non pecuniary interest in the matter Item 20 Community Financial Assistance Donations 2017/18 (Round Two), due to his interest as a Centacare employee.

### **REPORTS**

#### **Item 1 Mayoral Minute – Mayors Activity and Log of Kilometres Travelled from 3 December 2017 to 7 February 2018**

Noted.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 2 Minutes of Ordinary Council Meeting – 14 December 2017**

**271/1718 RESOLVED** that the resolutions contained in the Minutes of the Ordinary Council meeting held on 14 December 2017 be endorsed.

**Capel/Brady**

**The motion was put and carried by majority**

### **Item 3 Minutes of Extraordinary Council Meeting – 9 January 2018**

**272/1718 RESOLVED** that the resolutions contained in the Minutes of the Extraordinary Council meeting held on 9 January 2018 be endorsed.

**Capel/Todd**

**The motion was put and carried by majority**

### **Item 4 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 12 December 2017**

#### **273/1718 RESOLVED:**

1. That Council accept the Minutes of the Warrumbungle Aerodromes Advisory Committee meeting held at Coolah on 12 December 2017.
2. That Air Services Australia be informed that the decommissioned Non Directional Beacon at the Coonabarabran Aerodrome is of no use to Council and that it should be dismantled and removed off site.

**Todd/Clancy**

**The motion was put and carried by majority**

### **Item 5 Minutes of Bushfire Appeal Advisory Panel – 18 December 2017**

Received.

### **Item 6 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 10 January 2018**

**274/1718 RESOLVED** that Council accept the Minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held at Coonabarabran on Wednesday 10 January 2018.

**Doolan/Hill**

**The motion was put and carried by majority**

### **Item 7 Minutes of Finance and Projects Committee Meeting – 1 February 2018**

#### **275/1718 RESOLVED:**

1. That Council accept the Minutes of the Finance and Projects Committee meeting held at Coolah on 1 February 2018.
2. That the First Quarter Business Review Statement (QBRs) be accepted with the following changes:
  - Amendment of part 4. Summary of Results.
  - Amendment of description of feasibility study from Coonabarabran disability accommodation, service and facility feasibility study to Coonabarabran Respite Centre Feasibility Study.
  - Decrease in FAGs grants as the prepayment from last year is being used this year and an adjustment for an overpayment made last year by the Commonwealth to the State netting a reduction of \$3,202,278.
  - Amendment of headings for part 8 to include R = Rescheduled.

**Clancy/Capel**

**The motion was put and carried by majority**

### **Item 8 Minutes of Plant Advisory Committee Meeting – 6 February 2018**

#### **276/1718 RESOLVED:**

1. That Council accept the Minutes of the Plant Advisory Committee meeting held at Coonabarabran on 6 February 2018.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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2. That Council purchase one (1) Iveco/Bucher Extreme 2350 Gen V – ex demonstrator from Macdonald Johnston that complies with the tender specifications at a price of \$361,536.18 (ex GST), and **FURTHER** that Plant Item No 180 be sent to Pickles Auctions for auction with a reserve price of \$25,000.00 (ex GST).
3. That Council purchase one (1) Volvo L110F 2018 with three lever control and E4 tyres from CJD Equipment that complies with the tender specifications at a price of \$360,000.00 (ex GST), and **FURTHER** that Council trade in Plant Item No 95 to CJD Equipment for a price of \$105,000.00 (ex GST).

**Doolan/Capel**

**The motion was put and carried by majority**

### **Item 9 Minutes of TRRRC 355 Advisory Committee Meeting – 7 February 2018**

#### **277/1718 RESOLVED:**

1. That Council accept the Minutes of the Three Rivers Regional Retirement Community S355 Committee meeting held at Dunedoo on 7 February 2018.
2. That one week prior to the next meeting a breakdown of current facilities in Dubbo and Mudgee be presented to the Committee with dollar value not percentage shown for clarity. Furthermore that a copy of the finance template be forwarded to them to assist with comparisons.
3. That a letter be written to the Traffic Committee for consultation with RMS to move the 50km zone further back to the east on the Golden Highway and that the double lines be addressed in front of Digilah Street.

**Capel/Hill**

**The motion was put and carried by majority**

### **Item 10 Notice of Motion – Records Management for Councillors (Re-submitted)**

**278/1718 A motion was moved by Councillor Iannuzzi and seconded by Councillor Doolan** that for Councillors to comply with the State Records Act, by creating and capturing full and accurate records of business undertaken in the course of their official duties for council, as of June 2017 they will:

- Keep a personal record of providing advice, instructions or recommendations;
- Keep drafts of documents for Council containing significant annotations or submitted for comment of approval by others;
- Use the Council iPads for correspondence received and sent relating to their work undertaken for Council;
- Use the Council iPads for correspondence, including emails;
- Forward to the Mayor or General Manager within 38 days any petition received from a community group;
- Report to Council within 38 days any matters concerning a Councillor's pecuniary interests;
- Keep records of speech notes made for addresses given at official Council events, and
- Report to Council within 38 days complaints, suggestions or enquiries by rate payers about Council services.

**The motion was put and carried by majority**

### **Item 11 – Notice of Motion – Coona Waste**

**279/1718 A motion was moved by Councillor Lewis seconded by Councillor Todd** that Council re-affirm its resolution re large skip bin pick up tender and Coona Waste be asked to start as soon as possible.

**The motion was put and carried by majority**

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 12 – Notice of Motion – Planet Statues Around Shires**

The Mayor deferred this item to Item 42 – Questions for the Next Meeting.

### **Item 13 Notice of Motion – Submission for Inland Rail**

**A motion was moved by Councillor Todd and seconded by Councillor Clancy** that Council submit a late submission to the Australian Rail Track Corporation (ARTC) for the Inland Rail Project.

**280/1718 An amendment was moved by Councillor Todd seconded by Councillor Capel** that the Warrumbungle Shire Council invites ARTC Inland Rail to deliver a presentation to the March Council meeting.

**The amendment was put and carried by majority**

**The amendment became the substantive motion and was put and carried by majority**

### **Item 14 Notice of Motion – Recycling Systems at Waste Management Sites**

**281/1718 A motion was moved by Councillor Todd and seconded by Councillor Capel** that the Warrumbungle Shire implement a recycling system at all Waste Management sites that comprises of a wall with windows in situ for separate bins for household waste and recycling.

**The motion was put and carried by majority**

### **Item 15 Councillor Anne-Louise Capel Log of Activities Report**

Noted.

### **Item 16 Reports from Delegates**

#### **Item 16.1 Local Government NSW (LGNSW) Annual Conference in Sydney – 4-6 December 2017 – Councillor Peter Shinton**

Received.

#### **Item 16.2 Orana Arts Inc Meeting at WPCC Board Room – 10 November 2017 – Councillor Anne-Louise Capel**

Received.

#### **Item 16.3 Orana Arts Inc Meeting in Narromine – 8 December 2017 – Councillor Anne-Louise Capel**

Received.

### **Item 17 Correspondence**

#### **Item 17.1 Circulars / Newsletters**

Received and noted.

### **Item 18 Councillors' Monthly Travel Claims**

Received.

### **Item 19 Delegations of Authority to the General Manager**

**282/1718 RESOLVED** that Council delegate to the functions of the General Manager the Acts and Regulations as prescribed in the Delegation to the Acting General Manager dated 19 October 2017 (resolved by Council in **Resolution 143/1718**) as listed to Mr Roger Bailey from 26 February 2018 noting that the Threatened Species Conservation Act and the Strata Schemes Development Regulation 2016 have both been archived from the Delegations Database and amending the delegation document to include the new legislation:

- Biodiversity Conservation Act 2016
- Biodiversity Conservation Regulation 2016

**FURTHERMORE** that any amendments to Acts and Legislation is automatically bestowed to the General Manager however, any new Legislation is to be endorsed by Council.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **WARRUMBUNGLE SHIRE COUNCIL**

#### **INSTRUMENT OF DELEGATION TO THE (ACTING) GENERAL MANAGER**

On Thursday, 19 October 2017 the Warrumbungle Shire Council ("Council") resolved that:

1. All previous delegations of the Functions this subject of the Instrument be revoked.
2. The person who from time to time holds the position of General Manager of Council ("General Manager"),
  - 2.1. Section 377 of the LG Act, to exercise and/or behalf on behalf of Council the Council's Functions under all Acts and Regulations in force and as amended from time to time:
    - a) **Subject to** any condition or limitation on a Function specified in Schedule 1; and
    - b) **Excluding** those functions:
      - i. that are expressly prohibited from delegation as listed under Section 377 of the LG Act;
      - ii. which are expressly required by legislation to be exercised by a resolution of the Council.
3. The General Manager be sub-delegated authority to exercise and/or perform on behalf of Council the Functions delegated to the Council under, and in accordance with, the instrument of delegation to the council set out in **Schedule 2, excluding** those Functions which pursuant to the terms of the delegation to the Council may not be sub-delegated.
4. The General Manager be conferred authority to carry out the Policy Authorities listed in **Schedule 3** and undertake any administrative actions necessary to carry out those Policy Authorities.
5. The General Manager be delegated and Function which is taken to be conferred or imposed on the Council pursuant to section 381(1) of the LG Act.
6. In the absence of the General Manager that a person appointed by resolution to act as General Manager assume all Functions, delegations, and sub-delegations of the General Manager for the period only of the absence of the General Manager unless otherwise resolved by the Council.
7. These delegations and authorities are subject to, and are to be exercised in accordance with:
  - 7.1 the requirements of the relevant Legislation;
  - 7.2 any conditions or limitations set out in **Schedule 1**; and
  - 7.3 any resolution or policy, procedure or budget adopted from time to time by the Council.
8. These delegations and authorities are effective from thy date of the Resolution of the Council and remain in force until amended or revoked by a resolution of the Council.
9. In this delegation:

**"Acts"** includes legislation enacted by the parliaments of New South Wales and the Commonwealth of Australia;

**"Functions"** means powers, authorities, duties and functions and anything ancillary or related to the exercise or performance thereof.

**"Legislation"** includes an Act of the parliament of New South Wales or of the Commonwealth of Australia and a Regulation under the Act.

**"LG Act"** means the *Local Government Act 1993* as amended.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

### **Schedule 1: Limitations**

<b>Part A – Limitations applicable to specific statutory Function (if any)</b>	
Legislation	Limitation (if any)
N/A	N/A
<b>Part B – General Limitations</b>	
N/A	

### **Schedule 2: Instruments of Delegation to Council**

<b>Delegator</b>	<b>Instrument Name</b>	<b>Date of Instrument</b>
Minister for Planning – EPA Act 1979	Environmental Planning and Assessment Act – Section 59	Wednesday, 21 November 2012
NSW Department of Fair Trading	Plumbing and Drainage Act under Section 21	Thursday, 20 December 2012
Roads and Maritime Services	RMS Delegation to Councils – Regulation of Traffic	Monday, 31 October 2011

### **Schedule 3: Policy Authorities**

<b>Policy Authority - Administrative</b>
Use of Council Corporate Credit Card to a maximum limit of \$15,000.
Requisition Authority Limit to \$150,000.
To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with the resolutions of Council.
To authorise MANEX training, travel and conference costs are approved subject to the Operational Plan budget, professional development opportunities and benefit to Council.
To authorise Staff Time Sheets.
Complaints and Requests –To instruct staff to take any necessary action in connection with any complaints or requests received, subject to all major matters being reported to Council.
Correspondence of Council To attend to all correspondence addressed to the Council (except correspondence addressed to the Mayor personally) in any of the following ways:- <ul style="list-style-type: none"><li>a) deal with it administratively</li><li>b) to refer it to a committee</li><li>c) to refer it direct to Council</li></ul>
Legal Documents General  To sign any contract, lease, licence, deed, or other legal document, where the execution of such document is necessary to meet legal or Council formalities when such relate to the Council's normal business activities.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

### **Legal Proceedings – Institution of**

- (i) To authorise the issue of Court attendance notices, application notices, subpoenas, the laying of any information or the making of any complaint for the recovery of any penalty or the making of any order for, or in respect of, any offence, nuisance or other matter or thing whatsoever under any Act or instrument which empowers such action to be taken by Council, or its employees and to issue such Court attendance notices, applications notices, subpoenas or to lay any such information or make any such complaint.
- (ii) To order the institution of proceedings for the recovery of any penalty or the making of any order for, or in respect of, any offence, nuisance or other matter or thin whatsoever under any Act or instrument which empowers such action to be taken by Council.
- (iii) To represent Council in all aspects in any proceedings arising out of (i) – (ii) above, before any Public Hearing, Tribunal, Court or Commissions of Inquiry.

### **Legal Proceedings – Instruction**

- (i) To institute proceedings, issue court attendance notice, application notice, subpoenas, lay any information or make any complaint for the recovery of any penalty of the making of orders in respect of any offence, nuisance or other matter or thing whatsoever under any Act or Instrument which empowers such action to be taken by Council or its employees.
- (ii) To appear and act for Council in the conduct of any action, suit or other legal or proceedings in all Courts.
- (iii) To instruct the Council's Solicitors in the conduct of any action, suit or other legal proceedings in all Courts.
- (iv) To authorise legal and other representation of Council appeals to any Court, Public Hearings, Commissions of Inquiry, Tribunal and for legal proceedings initiated by Council.

### **Recovery of Monies**

To authorise the recovery of monies owed to Council that constitute:

- a) any sum for damage sustained by it through the person's act or default, and
- b) the costs and expenses incurred by it in remedying that damage, and
- c) the value of anything wasted, misused or unlawfully consumed, diverted or taken by the person.

Variations to Development Standards under Development Plan Control 2015 as per endorsed and adopted plan.

Pursuant to resolution 127/1516

### **Authority to Dispose of Assets**

Authorise the disposal of assets of value less than \$100,000 (including GST), other than land or assets of potentially historical or cultural significance, and in any case not by donation, in accordance with Council's Disposal of Assets Policy Version 2, 19 September 2013 Resolution 107/1314.

Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.

Grant a lease or licence of operational land for a period of less than 10 years.

### **Policy Authority – Financial**

To be a signatory to the bank accounts of Council.

Expenditure and authorisations – certify the prices and computations on all creditor payments.

Authority to sign as the authorising officer on Council's voucher payments for any costs.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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Advances – Cash – To fix and vary the level of cash advances.
Cheques/Orders for Goods – Signing – to sign and or to specify the servants authorised to sign cheques and orders for goods of Council.
Accounts – Payments – Authority to pay all accounts as they fall due.
Authority to write off Rates and Charges up to \$10,000 and to write off debts to Council up to \$500 in accordance with Clause 131 of the Local Government (General) Regulation 2005.
<b>Policy Authority – Media</b>
To make media statements and issue press releases in respect of Council Resolutions and decisions.
<b>Policy Authority - Staff</b>
Salaries – To authorise the payment of the salaries and wages of the employees of Council within the sums voted by Council expenditure thereon.

### **LEGISLATION**

- Aviation Transport Security Act 2004 (Cth)
- Biosecurity Act 2015
- Boarding House Act 2012
- Building Professional Act 2005
  
- Cemeteries and Crematoria Act 2013
- Children(Protection & Parental Responsibility) Act 1987
- Civil Aviation Act 1988 (Cth)
- Commons Management Act 1989
- Community Land Development Act 1989
- Community Land Management Act 1989
- Companion Animals Act 1998
- Companion Animals Regulation 2008
- Contaminated Land Management Act 1997
- Conveyancing Act 1919
- Crown Lands Act 1989, Crown Lands Regulation 2006, Crown Lands (General Reserves By Laws 2006
  
- Dams Safety Act 1978
- Dangerous Goods ( Road and Rail Transport) Act 2008
- Disability Inclusion Act 2014
  
- Electricity Supply Act 1995
- Environment Planning And Assessment Act 1979
- Environment Planning And Assessment Regulation 2000
  
- Fines Act 1996
- Fire Brigades Act 1989
- Fisheries Management Act 1994
- Fluoridation Of Public Water Supplies Act 1957
- Food Act 2003
  
- Game & Feral Animal Control Act 2002

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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- Gas Supply Act 1996
- Geographical Names Act 1966
- Government Information (Public Access) Act 2009
- Graffiti Control Act 2008
- Growth Centres (Development Corporations) Act 1974
- Heavy Vehicle National Law (NSW) and Heavy Vehicle (Adoption of National Law) Act 2016
- Heritage Act 1977
- Holiday Parks (Long-Term Casual Occupation) Act 2002
- Housing Act 2001
- Impounding Act 1993
- Inclosed Land Protection Act 1901
- Independent Pricing & Regulatory Tribunal Act 1992
- Land & Environment Court Act 1979
- Land Acquisition (Just Terms Compensation) Act 1991
- Library Act 1939
- Library Regulation 2010
- Liquor Act 2007 And Liquor Regulation 2008
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Ground And Moveable Dwellings) Regulation 2005
- Local Government And Other Authorities (Superannuation) Act 1927
- Local Land Services Act 2013
- Major Events Act 2009
- Ombudsman Act 1974
- Pesticides Act 1999
- Pipelines Act 1967
- Protection of the Environment Operations (Clean Air) Regulation 2010
- Protection of the Environment Operations (Waste) Regulation 2005
- Protection of the Environment Operations Act 1997
- Privacy & Personal Information Protection Act 1998
- Public Health Act 2010
- Public Health Regulation 2012
- Public Interest Disclosures Act 1994
- Public Works Act 1912
- Real Property Act 1900
- Restricted Premises Act 1943
- Roads Act 1993
- Roads Transport Act 2013
- Road Transport (General) Regulation 2013
- Rural Fires Act 1997
- Rural Fires Regulation 2013
- Service NSW (One Stop Access To Government Services) Act 2013
- State Emergency And Rescue Management Act 1989
- State Environmental Planning Policy (Vegetation in Non Rural Areas) 2017

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

- State Records Act 1998
- Strata Schemes Development Act 2015
- Strata Schemes Development Regulation 2016
- Strata Schemes Management Act 2015
- Strata Schemes Management Regulation 2016
- Surveying And Spatial Information Act 2002
- Surveillance Devices Act 2007
- Swimming Pools Act 1992
- Swimming Pools Regulation 2008
  
- Tattoo Parlours Act 2012
- Threatened Species Conservation Act 1995
- Transport Administration Act 1988
- Trees (Disputes Between Neighbours) Act 2006
  
- Valuation Of Land Act 1916
  
- Water Management Act 2000
- Water Management (General) Regulation 2011)
- Wilderness Act 1987
- Work Health And Safety Act 2011

**Capel/Brady**

**The motion was put and carried by majority**

### **Item 20 Community Financial Assistance Donations 2017/18 (Round Two)**

**283/1718 RESOLVED** that all of the following Round Two 2017/18 Community Financial Assistance grant applications be approved as follows:

<b>Ref</b>	<b>Applicant</b>	<b>Amount Provided (\$)</b>
1	Dunedoo CWA	\$171
2	Coonabarabran CWA Evening Branch	\$371
3	Binnaway Boxing Gym	\$0
4	Mendooran Common Committee	\$371
5	Articulate Festival	\$371
6	Binnaway Show Society	\$371
7	Dunedoo and District Historical Society and Museum	\$371
8	Paris Norton ORANA Arts	\$371
9	Binnaway Showground Management Committee	\$371
10	Coonabarabran Veteran Golfers	\$0
11	Mendooran VRA	\$0
12	Mendooran Polocrosse Club Inc	\$371
13	Coonabarabran Swimming Club	\$371
14	Baradine Emergency Hub	\$295
15	Dunedoo Amateur Swimming Club Inc	\$0
16	Dunedoo Lions Club	\$371
17	Dunedoo Preschool and Kindergarten	\$0
18	Dunedoo and District Development Group	\$0
19	Coonabarabran High School	\$371
20	Mendooran P & C Committee	\$371
21	Baradine Central School	\$185
22	Mendooran Bowling Club	\$371
23	Baradine Amateur Swimming Club	\$371

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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Ref	Applicant	Amount Provided (\$)
24	Centacare Coonabarabran	\$371
25	Coonabarabran Bowling Club	\$371
<b>Total</b>		<b>\$6,587</b>

**Clancy/Lewis**

**The motion was put and carried by majority**

### **Item 21 Joint Organisations of Councils**

**284/1718 RESOLVED** that in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (**Act**), the Warrumbungle Shire Council resolves:

1. That the Council inform the Minister for Local Government (**Minister**) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (**Joint Organisation**) in accordance with this resolution.
2. To approve the inclusion of the Council's area in the Joint Organisation's area.
3. That the Joint Organisation be established to cover the Council's area and any one or more of the following Council areas:
  - Bogan Shire Council
  - Bourke Shire Council
  - Brewarrina Shire Council
  - Cobar Shire Council
  - Gilgandra Shire Council
  - Dubbo Regional Council
  - Walgett Shire Council
  - Warren Shire Council
  - Warrumbungle Shire Council
  - Narromine Shire Council
  - Coonamble Shire Council
  - Mid-Western Regional Council
4. That, on expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
  - a) with a copy of this resolution including the date on which Council made this resolution, and
  - b) inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under section 400P of the Act.

**Brady/Doolan**

**The motion was put and carried by majority**

### **Item 22 Model Code of Meeting Practice – Consultation Draft**

**285/1718 RESOLVED** that Council make a submission to the Office of Local Government with regard to the mandatory requirement for webcasting meetings and the significant financial and bandwidth considerations for Rural Councils, and their ability to comply with the requirement.

**Capel/Clancy**

**The motion was put and carried by majority**

### **Item 23 Panel of Conduct Reviewers**

**286/1718 RESOLVED** that the persons listed as follows be appointed as members to Warrumbungle Shire Council Code of Conduct Panel of Conduct Reviewers.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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First	Last	Company
Aimee	Saaib	O'Connell Workplace Relations
Eden	Elliott	Wise Workplace
Rochell	Luhr	Nemesis Consultancy Group Pty Ltd
Peta	Tumpey	TressCox Lawyers
Robert	Lopich	Mediate Today Pty Ltd
Phil	O'Toole	Centium Group Pty Ltd
Kath	Roach	Sinc Solutions
Andrew	Klein	Russell Kennedy Pty Ltd
Chris	Stratten	Quadrant Management Solutions P/L
Viv	Mercer	PKF Forensic and Risk Services
Phil	O'Brien	Australian Workplace Training Investigation
Greg	Waters	MSM Loss Management
John	Renshaw	O'Connor Marsden and Associates Pty Ltd

Hill/Todd

The motion was put and carried by majority

### **Item 24 Progress Report Delivery Program 2017/18 – 2020/21**

**287/1718 RESOLVED** that Council accept the 2017/18-2020/21 Delivery Program six (6) month Progress Report to 31 December 2017.

Capel/Hill

The motion was put and carried by majority

### **Item 25 Proposed Councillor Induction and Professional Development Guidelines**

**288/1718 RESOLVED** that Council make a submission to the Office of Local Government regarding the additional costs to ratepayers that are anticipated to be incurred in providing the Councillor Induction and Professional Development Program.

Capel/Brady

The motion was put and carried by majority

10.36 am

**289/1718 RESOLVED** that standing orders be suspended to break for morning tea.

Brady /Capel

The motion was put and carried by majority

10.57 am

**290/1718 RESOLVED** that standing orders be resumed.

Brady /Capel

The motion was put and carried by majority

### **Item 26 Three Rivers Regional Retirement Community – January Update**

**291/1718 RESOLVED** that Council note the progress of the Three Rivers Regional Retirement Community Project.

Capel/Doolan

The motion was put and carried by majority

### **Item 27 Council Resolutions Report February 2018**

Received.

### **Item 28 Monthly Report from Human Resources – February 2018**

Received.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 29 2018-2021 Macquarie Regional Library Committee Agreement**

**292/1718 RESOLVED** that Council endorse the new Macquarie Regional Library Agreement for the period 1 July 2018 to 30 June 2021 **FURTHERMORE** that Council instruct the Mayor and General Manager to sign the new agreement and add the Council Seal.

**Brady/Hill**

**The motion was put and carried by majority**

Cr Clancy requested that his discontent in regard to the 4% increase be recorded in the minutes.

### **Item 30 Quarterly Budget Review Statement for the Quarter Ending 31 December 2017**

**293/1718 A motion was moved by Councillor Doolan and seconded by Councillor Hill** that Council accept the Quarterly Budget Review Statement for the quarter ending 31 December 2017 and approve the requested supplementary votes, **FURTHERMORE** that Council engage a quantity surveyor to cost roof repairs on the Coonabarabran Administration Office and that a report be brought back to Council outlining what went wrong and the estimated costs for rectification.

**The motion was put and carried by majority**

Councillor Lewis requested it be recorded in the minutes that Council had been informed the roof was covered by insurance but this seems not to be the case with the request for \$500,000 for repairs.

### **Item 31 Bank Reconciliation for the Month Ending 31 December 2017**

**294/1718 RESOLVED** that Council accept the Bank Reconciliation Report for the month ending 31 December 2017.

**Todd/Hill**

**The motion was put and carried by majority**

### **Item 32 Bank Reconciliation for the Month Ending 31 January 2018**

**295/1718 RESOLVED** that Council accept the Bank Reconciliation Report for the month ending 31 January 2018.

**Clancy/Todd**

**The motion was put and carried by majority**

### **Item 33 Investments and Term Deposits for the Month Ending 31 December 2017**

**296/1718 RESOLVED** that Council accept the Investments Report for the month ending 31 December 2017.

**Hill/Capel**

**The motion was put and carried by majority**

### **Item 34 Investments and Term Deposits for the Month Ending 31 January 2018**

**297/1718 RESOLVED** that Council accept the Investments Report for the month ending 31 January 2018.

**Clancy/Hill**

**The motion was put and carried by majority**

**11.26 am**

Cr Iannuzzi left the room.

**11.28 am**

Cr Iannuzzi re-joined the meeting.

### **Item 35 Rates Report for the Month Ending 31 December 2017**

Received.

### **Item 36 Rates Report for the Month Ending 31 January 2018**

Received.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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The Acting General Manager thanked Michael Jones for his work as Acting Director Corporate and Community Services over the past 12 months.

**Item 37 2017/18 Status Report for the Coonabarabran Water Supply and Associated Projects**

Noted.

**Item 38 Coonabarabran Aerodrome Non-Directional Beacon Infrastructure**

**298/1718 RESOLVED** that Air Services Australia be informed that the decommissioned Non Directional Beacon at Coonabarabran Aerodrome is of no use to Council and that it should be dismantled and removed from site by Air Services Australia.

**Todd/Doolan**

**The motion was put and carried by majority**

**11.52 am**

Cr Iannuzzi left the room.

**Item 39 Mendooran Water Quality Incident Review Report Implementation**

**299/1718 A motion was moved by Councillor Clancy and seconded by Councillor Brady** that Council receive and note the quarterly report on the implementation progress of the recommendations within the Mendooran Water Quality Incident Review Report, **FURTHERMORE** that a workshop on the Drinking Water Management System, to be facilitated by NSW Health, be arranged and include funding opportunities.

**The motion was put and carried by majority**

**11.52 am**

Cr Iannuzzi re-joined the meeting.

**Item 40 2017/18 Technical Services Works Program – Road Operations, Urban Services and Water Services**

Noted.

**Item 41 Development Applications**

**300/1718 RESOLVED** that Council note the Applications and Certificates approved during December 2017 and January 2018, under Delegated Authority.

**Brady/Todd**

**The motion was put and carried by majority**

**Item 42 Questions for the Next Meeting**

Received.

**Item 43 Reports to be Considered in Closed Council**

The Mayor offered the opportunity to members of the public to make representation as to whether any part of the Council meeting should not be considered in Closed Council.

There was no response from the public.

**12.07 pm**

**301/1718 RESOLVED** that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) and (d)(i) as outlined above

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Clancy/Lewis

The motion was put and carried by majority

12.22 pm

**302/1718 RESOLVED** that Council move out of closed Committee.

Brady/Doolan

The motion was put and carried by majority

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the Acting General Manager.

### Item 43.1 Forensic Audit

**303/1718 A motion was moved by Councillor Iannuzzi and seconded by Councillor Clancy** that the item regarding commissioning of a Forensic Audit of Council finances for the period 1 July 2013 to 30 September 2017 be left on the table and re-submitted to the March and April Council meetings for determination.

The motion was put and carried by majority

### Item 43.2 Tenders for Hire of Various Plant Items on a Casual Basis - 2018

#### **304/1718 RESOLVED**

- That tendered rates for casual plant hire for the period 1 March 2018 to 28 February 2019 under the Hourly Rate Schedule be accepted as follows:

#### Schedule 1.0 – Plant Rate Schedule

Contractor	Plant Type	Tendered Plant Rate (incl GST)		
		"A" Rate \$/hr	"A1" Rate \$/hr	"C" Rate \$/hr
Earth Plant Hire Pty Ltd	Soil Stabiliser - Caterpillar - RM300	484.00	484.00	**
Earth Plant Hire Pty Ltd	Soil Stabiliser - Caterpillar - RM500	506.00	506.00	**
Earth Plant Hire Pty Ltd	Soil Stabiliser - Caterpillar - RM500	506.00	506.00	**
Earth Plant Hire Pty Ltd	Bulk Storage Tanker - Fowler RX - OOTRAIL	**	**	**
Earth Plant Hire Pty Ltd	Bulk Storage Tanker - Blue Barker	**	**	**
Earth Plant Hire Pty Ltd	Bulk Storage Tanker - Kockum	**	**	**
Earth Plant Hire Pty Ltd	Bulk Storage Tanker - Gitsham	**	**	**
Earth Plant Hire Pty Ltd	Grader 110J- Caterpillar - 140M	203.50	203.50	**
Ezyquip Hire Pty Ltd	5t Excavator - Caterpillar - 305E	126.50	126.50	32.32
Ezyquip Hire Pty Ltd	8t Excavator - Caterpillar - 308E	137.50	137.50	46.41
Ezyquip Hire Pty Ltd	13t Excavator - Caterpillar - 313FL	148.50	148.50	55.68
Ezyquip Hire Pty Ltd	20t Excavator - Caterpillar - 320F	165.00	165.00	68.06
Ezyquip Hire Pty Ltd	25t Excavator - Caterpillar - 324EL	176.00	176.00	80.14
Ezyquip Hire Pty Ltd	30t Excavator - Caterpillar - 330FL	198.00	198.00	92.81
Ezyquip Hire Pty Ltd	35t Excavator - Caterpillar - 336ELN	225.50	225.50	111.38
Ezyquip Hire Pty Ltd	35t Excavator - Caterpillar HYBRID - 336EL	225.50	225.50	117.56
Ezyquip Hire Pty Ltd	30t Articulated Dump Truck - Caterpillar - 730	220.00	220.00	99.00
Ezyquip Hire Pty Ltd	40t Articulated Dump Truck - Caterpillar - 740	247.50	247.50	129.94
Ezyquip Hire Pty Ltd	Elevating Scraper - Caterpillar - 623K	385.00	385.00	216.56

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

Contractor	Plant Type	Tendered Plant Rate (incl GST)		
		"A" Rate \$/hr	"A1" Rate \$/hr	"C" Rate \$/hr
Ezyquip Hire Pty Ltd	Open Bowl Scraper - Caterpillar - 637K	460.00	460.00	284.63
Ezyquip Hire Pty Ltd	Grader - Caterpillar - 140M 14ft blade	176.00	176.00	85.39
Ezyquip Hire Pty Ltd	Grader - Caterpillar - 14m 14ft blade	211.20	211.20	114.47
Ezyquip Hire Pty Ltd	Profiler - Writgen - W210	605.00	605.00	210.38
Ezyquip Hire Pty Ltd	Stabiliser - Writgen - WR240	594.00	594.00	255.23
Ezyquip Hire Pty Ltd	Spreader Truck - Wirtgen/Man - SW20MC/T GS35	242.00	242.00	136.13
Ezyquip Hire Pty Ltd	12t Roller Padfoot - Dynapac - CA302PD	N/A	N/A	33.41
Ezyquip Hire Pty Ltd	15t Roller Padfoot - Dynapac - CA5000PD	N/A	N/A	34.65
Ezyquip Hire Pty Ltd	20t Roller Padfoot - Dynapac - CA602PD	N/A	N/A	37.13
Ezyquip Hire Pty Ltd	12t Roller Smooth - Dynapac - CA302D	N/A	N/A	33.41
Ezyquip Hire Pty Ltd	15t Roller Smooth - Dynapac - CA5000D	N/A	N/A	34.65
Ezyquip Hire Pty Ltd	20t Roller Smooth - Dynapac - CA602D	N/A	N/A	37.13
Ezyquip Hire Pty Ltd	Skidsteer Broom/Profiler combo - Caterpillar -256C	235.40	235.40	71.16
Ezyquip Hire Pty Ltd	Skidsteer Broom/Profiler combo - 600 profiler	235.40	235.40	71.16
Ezyquip Hire Pty Ltd	Skidsteer Broom/Profiler combe - Caterpillar - BR18	235.40	235.40	71.16
Hollis Agricultural Welding	D/Dozer - Caterpillar - D9H	385.00	385.00	0.00
Hollis Agricultural Welding	B/Dozer - Caterpillar - D7H	242.00	242.00	0.00
Hollis Agricultural Welding	B/Dozer - Caterpillar - D6D	187.00	187.00	0.00
M & I Plant	Roller - Bomag - BW214	120.00	0.00	0.00
Stabilised Pavements Aust	Spreaders - Various Makes & Models	230.00	230.00	0.00
Stabilised Pavement Aust	Mixer Conventional - Various Makes & Models	390.00	390.00	0.00
Stabilised Pavement Aust	Mixer Large - Various Makes & Models	550.00	550.00	0.00
Western Plant Hire Pty Ltd	Smooth Drum Roller 12t - Bomag - BW211D-4 -	103.00	133.00	1,180.00
Western Plant Hire Pty Ltd	Smooth Drum Roller 16t - Bomag - BW216D-4	109.00	139.00	1,580.00
Western Plant Hire Pty Ltd	Smooth Drum Roller 20t - Bomag - BW219D-4	126.00	156.00	2,670.00
Western Plant Hire Pty Ltd	Padfoot Roller 12.5t - Bomag - BW211PD-4	103.00	133.00	1,180.00
Western Plant Hire Pty Ltd	Padfoot Roller 16.5t - Bomag - BW216PD-4	109.00	139.00	1,580.00
Western Plant Hire Pty Ltd	Padfoot Rooler 20.5t - Bomag - BW219PD-4	126.00	156.00	2,670.00
Western Plant Hire Pty Ltd	Multi Tyred Roller 14t-24t - Bomag - BW25RH	119.00	150.00	1,905.00
Western Plant Hire Pty Ltd	Multi Tyred Roller 14t-24t - Bomag - BW24RH	119.00	150.00	1,905.00
Western Plant Hire Pty Ltd	Multi Tyred Roller 14t-24t - Bomag - BAP240	103.00	135.00	1,530.00

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

Contractor	Plant Type	Tendered Plant Rate (incl GST)		
		"A" Rate \$/hr	"A1" Rate \$/hr	"C" Rate \$/hr
Willacmar Pty Ltd	6t Excavator - Hitachi - 2x60USB	No Rate	No Rate	No Rate
Coates Hire	Various Plant & Machinery	Refer Schedule of Rates for Dry Hire Refer Schedule of Rates for Dry Hire Refer Schedule of Rates for Dry Hire Refer Schedule of Rates for Dry Hire Refer Schedule of Rates		
Conplant Pty Ltd	Various Plant & Machinery			
Kennards Hire	Various Plant & Machinery			
Premi Air Hire	Various Plant			
Rollers Australia Pty Ltd	Various Rollers & Machinery			

**\*\* refer to submitted schedule of rates.**

### Notes on Rates

- A Rate – Wet hire rate applicable for operating weekdays.
- A1 Rate – Wet hire rate applicable for operating weekends.
- B Rate – Rate applicable for traveling.
- C Rate – Dry hire rate.

- Council advise Contractors that the following rates for supply of trucks under the Hourly Rate and Distance Schedule will be accepted for the period 1 March 2018 to 28 February 2019.

### **Schedule 2.0 – Hourly Rate and Distance Truck Schedule**

Truck Type	GVM (tonnes)	"A" & "A1" Rate (incl GST)			"B" Rate (incl GST)	
		"A"	"A1"	Distance	"B"	Distance
<b>Truck Only</b>	21 to 27	\$107.50/hr	\$115.00/hr	\$2.00 / km	\$85.00/hr	\$1.20 / km
<b>Truck &amp; Trailer</b>	42 to 53	\$160.00/hr	\$160.00/hr	\$1.00 / km	\$90.00/hr	\$1.20 / km

Truck Type	Capacity (Litres)	"A" & "A1" Rate (incl GST)			"B" Rate (incl GST)	
		"A"	"A1"	Distance	"B"	Distance
<b>Water Carts</b>	12,000 – 15,000	\$114.75/hr	\$125/hr	\$0/km	\$90/hr	\$0/km

### Notes on Rates

- A Rate – Wet hire rate applicable for operating weekdays.
- A1 Rate – Wet hire rate applicable for operating weekends.
- B Rate – Rate applicable for traveling.
- C Rate – Dry hire rate.

- Council advise Contractors that the following rates for supply of trucks under the Float Hourly Rate and Distance Schedule will be accepted for the period 1 March 2018 to 28 February 2019.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

### Schedule 3.0 – Float Hourly Rate and Distance Schedule

Contractor	Make	Model	GVM (tonnes)	Rate Tendered		
				"A" Rate (\$/hr) incl GST	"A1" Rate (\$/hr) incl GST	Distance (\$/km) incl GST
Earth Plant Hire Pty Ltd	Western Star	4900A	24.5	181.50	181.50	5.50
Earth Plant Hire Pty Ltd	Alison Float		31.0	0.00	0.00	0.00
Earth Plant Hire Pty Ltd	Kenworth	T90499A	26.5	181.50	181.50	5.50
Earth Plant Hire Pty Ltd	Lusty Float		60.0		0.00	0.00
Ezyquip Hire Pty Ltd	Nissan UD	G W400	26.0	165.00	165.00	3.85
Ezyquip Hire Pty Ltd	Hino	700	28.3	165.00	165.00	3.85
Ezyquip Hire Pty Ltd	Western Star	4864FXB	106.0	198.00	198.00	4.84
		4864F -				
Ezyquip Hire Pty Ltd	Western Star	dolly	106.0	231.00	231.00	6.88
Ezyquip Hire Pty Ltd	Kenworth	K200	140.0	231.00	231.00	6.88
Ezyquip Hire Pty Ltd	Pilot/Escort			86.25	86.25	1.93
MJ & ML McEvoy - River Road	Volvo	1997 FH12	23.5	200.00	200.00	3.60
MJ & ML McEvoy - River Road *	Volvo	1997 FH13	27.0	200.00	200.00	3.60
<b>Alternate Contractor</b>						
McEvoy Earthmoving & Haulage Pty Ltd	Northern	3 Axle	26	165.00		5.50

#### Notes on Rates

A Rate – Wet hire rate applicable for operating weekdays.

A1 Rate – Wet hire rate applicable for operating weekends.

4. Council advise Contractors that the following rates for supply of trucks under the Quantity and Distance Schedule for the period 1 March 2018 to 28 February 2019 will be accepted:

### Schedule 4.0 – Truck Quantity and Distance Schedule

Haul Length (km)	Rate \$/tonne (incl GST)	Haul Length (km)	Rate \$/tonne (incl GST)
0.5	2.02	19.5	9.27
1.0	2.19	20.0	9.40
1.5	2.35	20.5	9.59
2.0	2.64	21.0	9.78
2.5	2.70	21.5	9.99
3.0	2.88	22.0	10.18
3.5	3.03	22.5	10.39
4.0	3.25	23.0	10.53
4.5	3.52	23.5	10.75
5.0	3.63	24.0	10.93
5.5	3.79	24.5	11.14
6.0	3.98	25.0	11.43
6.5	4.19	25.5	11.55
7.0	4.49	26.0	11.83
7.5	4.56	26.5	12.03
8.0	4.76	27.0	12.23
8.5	4.96	27.5	12.43

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

<b>Haul Length (km)</b>	<b>Rate \$/tonne (incl GST)</b>	<b>Haul Length (km)</b>	<b>Rate \$/tonne (incl GST)</b>
9.0	5.14	28.0	12.63
9.5	5.34	28.5	12.78
10.0	5.54	29.0	12.96
10.5	5.74	29.5	13.19
11.0	5.93	30.0	13.44
11.5	6.13	30 - 35	14.24
12.0	6.33	35 - 40	14.84
12.5	6.48	40 - 45	15.44
13.0	6.67	45 - 50	16.04
13.5	6.88	50 - 55	16.64
14.0	7.08	55 - 60	17.24
14.5	7.36	60 - 65	17.85
15.0	7.56	65 - 70	18.45
15.5	7.71	70 - 75	19.05
16.0	7.96	75 - 80	19.65
16.5	8.08	80 - 85	20.25
17.0	8.26	85 - 90	20.85
17.5	8.45	90 - 95	21.46
18.0	8.66	95 - 100	21.76
18.5	8.81	100 - 110	23.06
19.0	9.07	110 - 120	24.06
		120 - 130	25.06

**Clancy/Todd**

**The motion was put and carried by majority**

### **Item 43.3 Tender for Supply of Cleaning Services**

**305/1718 RESOLVED** that Council approve the engagement of Advance National Services Pty Ltd for the Tender to Supply of Cleaning Services for the contract price of \$172,217 per annum excluding GST for a three (3) year contract commencing on 19 March 2018.

**Brady/Doolan**

**The motion was put and carried by majority**

There being no further business the meeting closed at 12.23 pm.

.....  
**CHAIRPERSON**

### **RECOMMENDATION**

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 15 February 2018 be endorsed.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 3 Minutes of Traffic Advisory Committee Meeting – 27 February 2018**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Technical Services Management
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Public Infrastructure and Services
<b>Priority:</b>	P13 – Road networks throughout the shire need to be safe, well maintained, and adequately funded.

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**PRESENT:** Cr Peter Shinton (Chair), Ms Jackie Barry (RMS), Mr Colin Harper (Community), Mr Bikram Joshi (Acting Manager Urban Services/Manager Asset & Design), and Ms Cheyenne O'Brien (Road Safety Officer).

**APOLOGIES:** Senior Constable Steven Chaplin (NSW Police), Mr Kevin Tighe (Director Technical Services).

**Barry/Harper**

#### **CONFIRMATION OF MINUTES**

**24/1718 RECOMMENDED** that the minutes of the Traffic Advisory Committee meeting held on 23 November 2017 be confirmed.

**Harper/Barry**

#### **BUSINESS ARISING FROM THE MINUTES**

Installation of Warning Signs in Merotherie Street, Cobbora  
Plan for 'School Bus Route' warning signs presented to Committee.

#### Assessment of Speed Advice on Cobbora Road

Following assessment, road sign providing speed advice of 55 km/hr to be installed on Cobbora Road at a curve north of Boomley Road adjacent the property 'Tandara Hills'.

#### Warrumbungle Quarry – Road Safety Concern at Entry/Exit Point

RMS representative advised Council to consider conducting a feasibility study with regards to the safety of trucks entering the Newell Highway from the Warrumbungle Quarry, and reminds Council that responsibility for this issue is with the property owner. Furthermore, regarding the issue of potential safety hazard caused by the location of a point to point safety camera adjacent the quarry on the Newell Highway, RMS advise Council to contact the RMS Regional Director to request relocation of the camera.

The following matters were noted as outstanding:

- Council to investigate the preparation of a Rural Bus Stop Policy.
- Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- No 1 Break Road – response received from RMS re NPWS request for signage on No 1 Break Road. Responsibility for the road is with NPWS. Furthermore, NPWS are requested to provide details of vehicle types so that enforcement options may be considered.
- Assessment of advisory warning signs on Observatory Road.
- Installation of double barrier lines on the Dandry Road approach to the Newell Highway.
- Installation of warning signs in Merotherie Street, Cobbora as an interim measure awaiting completion of sight distance investigations.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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- Assessment of speed advice for Cobbora Road, Cobbora and updating of speed advisory signage.
- Investigation of upgrade of traffic advisory signage in Essex Street, Coonabarabran.
- Burnt out road signage at Uarbry.
- Tongy Lane signposting – determine correct name and amend signs accordingly.
- Removal of approximately ten metres of street centre car parking in Wallaroo Street, Dunedoo on the northern side of the intersection of Digilah Street.
- Installation of 'One Way' traffic advisory signs at Native Grove Cemetery, Coonabarabran.
- Relocation of 'School Zone' warning sign in Binnia Street, Coolah at the southern end of Coolah Central School to a position further south, and relocation of pictorial 'Children Crossing' warning sign in Binnia Street, Coolah to a position on the southern side of driveway access to Coolah Central School.

### **AGENDA ITEMS**

- a) Black Dog Ride – Request for Approval – 1 Day Ride from Dunedoo to Dubbo – 18 March 2018

**25/1718 RECOMMENDED** that a request from Black Dog Ride to conduct part of a one day bicycle ride event on roads in the Warrumbungle Shire on Sunday, 18 March 2018 be approved.

**Harper/Barry**

- b) Coonabarabran & District Chamber of Commerce – Proposed Closure of John Street for the 2018 Bunny Bazaar Event – 31 March 2018

**26/1718 RECOMMENDED** that a request to close John Street, Coonabarabran on Saturday, 31 March 2018 between the hours of 7.30 am and 2.30 pm to conduct the annual 'Bunny Bazaar' Easter street event be approved, subject to compliance with RMS Guidelines and Council's Road Closure Policy.

**Harper/Shinton**

- c) Proposed Road Closure for 2018 ANZAC Day Ceremonies in each Town of the Shire – 25 April 2018

**27/1718 RECOMMENDED** that approval be given to close the following roads on Wednesday, 25 April 2018 for the purpose of conducting an ANZAC Day March and Ceremony, subject to compliance with RMS Guidelines and Council's Road Closure Policy:

- Coolah RSL Sub Branch - Binnia Street between Booyamurra Street and Campbell Street between 10.00 am and 12.30 pm.
- Coonabarabran RSL Sub Branch – John Street between Edwards Street and Essex Street between 10.00 am and 1.00 pm.
- Dunedoo/Leadville RSL Sub Branch – Bolaro Street between Wargundy Street and Merrygoen Street between 10.00 am and 12.00 pm.
- Mendooran RSL Sub Branch – Bandulla Street between Pampoo Street and Napier Street between 9.00 am and 12.00 pm.
- Binnaway RSL Sub Branch – Renshaw Street between Bullinda Street and Yarran Street between 9.30 am and 12.00 pm.
- Baradine RSL Sub Branch – Wellington Street and Narran Street between 10.00 am and 12.30 pm.

**FURTHER** a copy of each Traffic Control Plan to be forwarded to Traffic Operations, Western Region (RMS).

**Harper/Shinton**

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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- d) Coonabarabran RSL – Proposed Closure of John Street for the ANZAC Day Dawn Service – 25 April 2018

**28/1718 RECOMMENDED** that approval be given to a proposed road closure in John Street, Coonabarabran at the intersection of Dalgarno Street and John Street on 25 April 2018 between 5.57 am and 6.20 am for the ANZAC Day Dawn Service, subject to compliance with RMS Guidelines and Council's Road Closure Policy, and **FURTHERMORE** a copy of the Traffic Control Plan be forwarded to Traffic Operations, Western Region RMS.

**Harper/Shinton**

- e) Coonabarabran LALC – Proposed Closure of John Street for National Sorry Day Memorial Walk – 26 May 2018

**29/1718 RECOMMENDED** that approval be given to a proposed road closure in John Street, Coonabarabran from the Tennis Club to the Town Hall on Saturday, 26 May 2018 between 10.30 am and 10.45 am, subject to the Traffic Control Plan that involves NSW Police implementing a 'rolling road closure' on the southbound lane between the bridge and the Town Hall, and also to Council's Road Closure Policy, and **FURTHERMORE** that a copy of the Traffic Control Plan be forwarded to Traffic Operations, Western Region RMS.

**Harper/Shinton**

- f) Gulgong Heritage Harness Association – Request for Approval – 2018 Henry Lawson Heritage Drive – 2-9 June 2018

**30/1718 RECOMMENDED** that in principle support be given to the Gulgong Heritage Harness Association to conduct the 2018 Henry Lawson Heritage Drive on roads in Warrumbungle Shire, pending the provision of satisfactory Traffic Management and Traffic Control Plans, and a map showing the proposed route.

**Harper/Barry**

- g) Safety Concern re School Bus Stop on Oxley Highway

This item moved to General Business.

- h) Request to Complete Roadside Rest Area, Bugaldie to Commemorate the Bicentenary of Oxley's Crossing

This item moved to General Business.

- i) Incoming Correspondence – Coonabarabran Chamber of Commerce, re Road Closure for Christmas Event, December 2017

This item moved to General Business.

- j) RSO Monthly Report – February 2018

The RSO Monthly Report was received and noted and in particular the following road safety projects were discussed:

- Free Cuppa for the Driver – 2018 launch on 1 March
- Plan B Campaign
- Child Car Seats – checking days being held 10-12 April 2018
- Media coverage and promotions
- RSO training
- Speed trailer

### **GENERAL BUSINESS**

#### Safety Concern re School Bus Stop on Oxley Highway

Discussion was held regarding this issue. Consensus without resolution reached that Council liaise with the bus operator to alert the driver to concerns, and request that the bus utilise full extent of available area to pull over. Furthermore, a sign plan presented to the Committee for the installation of 'School Bus Route' signs is to be forwarded to the RMS for approval.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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Request to Complete Roadside Rest Area, Bugaldie to Commemorate the Bicentenary of Oxley's Crossing

Noted.

Incoming Correspondence – Coonabarabran & District Chamber of Commerce, re Road Closure for Christmas Event, December 2017

Correspondence from the Coonabarabran & District Chamber of Commerce was presented to the Committee, in which the Chamber thanks Council for its support of their Christmas street market event, held in December 2017. Correspondence noted.

Parking Complaint – Little Timor Street, Coonabarabran

Complaint received from business owner in Little Timor Street, Coonabarabran regarding vehicles parked across driveways. Further investigation required to determine whether a 'No Stopping' zone is appropriate.

'No Stopping' Zone Either Side of Pedestrian Ramp in Edwards Street, Coonabarabran

Further investigation required to determine whether a 'No Stopping' zone either side of a mobility ramp at the intersection of Edwards Street and Cowper Street, Coonabarabran is appropriate.

Native Grove Cemetery – Clean Up

Request received to clean up the Native Grove Cemetery, particularly near the Columbarium. Referred to Acting Manager Urban Services for action.

There being no further business the meeting closed at 11.05 am.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Thursday, 22 March 2018 commencing 10.00 am.

.....  
CHAIR

### **RECOMMENDATION**

1. That Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 27 February 2018.
2. That a request from Black Dog Ride to conduct part of a one day bicycle ride event on roads in the Warrumbungle Shire on Sunday, 18 March 2018 be approved.
3. That a request to close John Street, Coonabarabran on Saturday, 31 March 2018 between the hours of 7.30 am and 2.30 pm to conduct the annual 'Bunny Bazaar' Easter street event be approved, subject to RMS Guidelines and Council's Road Closure Policy.
4. That approval be given to close the following roads on Wednesday, 25 April 2018 for the purpose of conducting an ANZAC Day March and Ceremony, subject to compliance with RMS Guidelines and Council's Road Closure Policy:
  - Coolah RSL Sub Branch - Binnia Street between Booyamurra Street and Campbell Street between 10.00 am and 12.30 pm.
  - Coonabarabran RSL Sub Branch – John Street between Edwards Street and Essex Street between 10.00 am and 1.00 pm.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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- Dunedoo/Leadville RSL Sub Branch – Bolaro Street between Wargundy Street and Merrygoen Street between 10.00 am and 12.00 pm.
- Mendooran RSL Sub Branch – Bandulla Street between Pampoo Street and Napier Street between 9.00 am and 12.00 pm.
- Binnaway RSL Sub Branch – Renshaw Street between Bullinda Street and Yarran Street between 9.30 am and 12.00 pm.
- Baradine RSL Sub Branch – Wellington Street and Narran Street between 10.00 am and 12.30 pm.

**FURTHER** a copy of each Traffic Control Plan to be forwarded to Traffic Operations, Western Region (RMS).

5. That approval be given to a proposed road closure in John Street, Coonabarabran at the intersection of Dalgarno Street and John Street on 25 April 2018 between 5.57 am and 6.20 am for the ANZAC Day Dawn Service, subject to compliance with RMS Guidelines and Council's Road Closure Policy, and **FURTHERMORE** a copy of the Traffic Control Plan be forwarded to Traffic Operations, Western Region RMS.
6. That approval be given to a proposed road closure in John Street, Coonabarabran from the Tennis Club to the Town Hall on Saturday, 26 May 2018 between 10.30 am and 10.45 am, subject to the Traffic Control Plan that involves NSW Police implementing a 'rolling road closure' on the southbound lane between the bridge and the Town Hall, and also to Council's Road Closure Policy, and **FURTHERMORE** that a copy of the Traffic Control Plan be forwarded to Traffic Operations, Western Region RMS.
7. That in principle support be given to the Gulgong Heritage Harness Association to conduct the 2018 Henry Lawson Heritage Drive on roads in Warrumbungle Shire, pending the provision of satisfactory Traffic Management and Traffic Control Plans, and a map showing the proposed route.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 4 Minutes Bushfire Appeal Advisory Panel Meeting – 7 February 2018**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate & Community Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

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**PRESENT:** Peter Shinton (Mayor WSC), Joy Beames (Dunedoo CWA), Chris Sullivan (Dunedoo St Vincent de Paul), Ken Harrison (DPI) and Peter Manning (Coolah St Vincent de Paul).

**ATTENDING:** Leeanne Ryan (WSC), Michael Jones (WSC – Minutes) and Lisa Grammer (WSC).

**1. APOLOGIES:** Liz Webster (WSC)

**RECOMMENDATION:** That the apologies be accepted.

**C Sullivan/J Beames**  
**Carried by All**

**2. CONFIRMATION OF THE MINUTES**

**RECOMMENDATION:** That the minutes of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held 18 December 2017 be accepted.

**C Sullivan/J Beames**  
**Carried by All**

**3. BUSINESS ARISING**

#### **Uarbry Hall**

Mayor recommended a letter be sent to the owners/Committee of Uarbry Hall to request a decision on regarding the replacement hall.

**Option 1:** RFS style shed, if land is to be Council Owned Land.

**Option 2:** Other if to remain privately owned land.

**ACTION:** Mayor to write to owners of Uarbry Hall.

Furthermore need to establish what land in the Uarbry Village is Council owned.

**ACTION:** Leeanne Ryan to establish if Council owns land in Uarbry.

**4. Media**

Chris Sullivan asked again for Council to publish some media regarding the Mayors Funds Committee covering funds allocated and continued work as well as who to contact for assistance and information regarding the Mayors Fund.

**ACTION:** Michael Jones to oversee the release of information into the media regarding the Mayors Fund using various formats including but not limited to print, social and Council's website.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

### **5. Fund Status**

**Total Amount Donated as at 6 February 2018** \$ 200,485

**Plus Interest Earned** 160

**Total Funds Available:** \$ 200,645

**Less:**

**Funds Allocated by Advisory Panel \*\*\* See Table below** \*\*\*\$ 176,000

**Available Unallocated Funds** \$ 24,645

### **\*\*\*Summary of Funds Allocated by Advisory Panel**

Council provided a break down Mayors Appeal Assistance Payments and agency allocations detailing funds allocated and expended.

<b>Agency Assistance Program</b>	<b>TOTAL</b>	<b>Amount Expended from Mayors Appeal</b>	<b>Funds In Reserve</b>
Community Renewal *Health and Well being Event	\$20,000	\$0	\$20,000
Uarbry Skillion Structure	\$10,000	0	\$10,000
Potable Water	\$10,000	\$10,000	\$0
BlazeAid *** (15,000 Payment not paid due to Office of Emergency Management Funding being extended)	\$65,000	\$65,000	\$0
Anglican Church Coolah** (**Funds Returned)	\$0	\$0	\$0
St Vincent de Paul Coolah	\$25,000	\$25,000	\$0
St Vincent de Paul Dunedoo	\$25,000	\$25,000	\$0
Dunedoo CWA	\$15,000	\$15,000	\$0
Anniversary Event (including \$2,000 contingency)	\$6,000	\$4,000	\$2,000
<b>Total</b>	<b>\$176,000</b>	<b>\$144,000</b>	<b>\$32,000</b>

**RECOMMENDATION:** that the fund status report be accepted **FURTHERMORE** an amount of \$4,000 be paid to the Dunedoo St Vincent de Paul for potable water.

**J Beames/C Sullivan**  
**Carried by All**

### **6. CORRESPONDENCE RECEIVED**

#### **Rev. Bowman**

Email received advising that Rev. Robert Bowman has retired and wishes to resign from the Committee.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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**MOTION:** .Rev. Bowman's resignation be accepted.

**C Sullivan/J Beames**  
**Carried by All**

### **7. GENERAL BUSINESS**

#### **Recovery Support Workers**

Ken Harrison addressed the meeting that the funding for the Rural Support Workers will cease end of May 2018 and the program will no longer continue.

An evaluation of the program is being conducted. Joy Beames advised the program was a great resource and of great support to the Dunedoo CWA. The model used worked well and Joy indicated she would like to be interviewed to give her feedback (positive).

#### **Asbestos**

Ken Harrison also advised the meeting that he had received information from Sue Freebairn, Rural Support Worker, that currently there are three (3) houses and twenty (20) structures burnt potentially containing asbestos which need to be cleaned up. These houses and structures are not covered by insurances or welfare services. Soil Conservation Services have been contacted to provide a quotation for the asbestos removal. Possible sources of funding include NSW Department of Premier and Cabinet and or NSW Department of Emergency Management. Need to seek clarification of what Council can assist with. Leeanne Ryan/Robert Jehu, to revisit the Resolution of Council and the disposal of asbestos at Councils waste facilities.

#### **Recovery Committee**

Leeanne Ryan advised the meeting Dept of Premier and Cabinet will no longer be convening the Recovery Committee meetings and this is now Council's responsibility. Council nominated Cr Capel as the Chairperson. Committee members thanked Ashley Albury for his assistance over the past 12 months.

#### **Green Waste**

Peter Manning raised a concern regarding green waste at the Council waste facilities, if a fire starts it could easily spread to bush land.

Leeanne Ryan advised the meeting Council and RFS can instruct property owners to remove build up of green waste.

**NEXT MEETING:** 7 March 2018, 2:30pm in the Jubilee Hall, Dunedoo.

**MEETING CLOSED:** 3:30pm

.....  
**CHAIRPERSON**

#### **RECOMMENDATION**

For Councils information

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 5 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 7 February 2018**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Urban Services
<b>Author:</b>	Manager Urban Services – Shane Weatherall
<b>CSP Key Focus Area:</b>	Recreation and Open Space
<b>Priority:</b>	RO1 – The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

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**PRESENT:** Cr Peter Shinton (Chair), Cr Ambrose Doolan, Fay Chapman, Paula Duggan, Brett England, David Hunter, Shane Weatherall (Acting Director Technical Services), and Sharmaine Kennedy (Supervisor Pools).

**APOLOGIES:** Narda Abel, Dianne Dow, Kevin Tighe (Director Technical Services).

**Hunter/Doolan**

#### **CONFIRMATION OF MINUTES**

**1/1718 RECOMMENDED** that the minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held on Wednesday, 10 January 2018 be confirmed.

**Hunter/Doolan**

#### **BUSINESS ARISING FROM THE MINUTES**

##### Pool Sizes

Discussion was held regarding standard pool sizes for competition.

**5.30 pm – Narda Abel joined the meeting.**

**2/1718 RECOMMENDED** that Council includes the following on the Coonabarabran Town Pool Master Plan for a staged development:

- Conversion of the existing 33m x 7 lane swimming pool into a 25m x 6 lane pool with disabled access ramp.
- The conversion includes an adjacent 6.5m x 15m multipurpose pool.
- The proposed swimming pool and multipurpose pool have wet deck design.
- The proposed swimming pool and multipurpose pool are heated, and have appropriate cover or enclosure for year round use.
- Water Play Park for children.
- Appropriate filtration systems for each of the three facilities.

**Hunter/Duggan**

##### Proposed Inspection of Glen Innes Aquatic Centre

Cr Shinton offered to transport four (4) Committee members to Glen Innes on a field trip to inspect the Glen Innes Aquatic Centre where similar works have recently taken place. Committee members will be advised of a date for the trip.

##### Funding Opportunities

Discussion was held regarding funding opportunities.

There being no further business the meeting closed at 6.18 pm.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Tuesday, 6 March 2018 commencing 5.00 pm.

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CHAIR

### **RECOMMENDATION**

1. That Council accept the Minutes of the Coonabarabran Swimming Pool Advisory Committee Meeting held at Coonabarabran on 7 February 2018.
2. That Council includes the following on the Coonabarabran Town Pool Master Plan for a staged development:
  - a) Conversion of the existing 33m x 7 lane swimming pool into a 25m x 6 lane pool with disabled access ramp.
  - b) The conversion includes an adjacent 6.5m x 15m multipurpose pool.
  - c) The proposed swimming pool and multipurpose pool have wet deck design.
  - d) The proposed swimming pool and multipurpose pool are heated, and have appropriate cover or enclosure for year round use.
  - e) Water Play Park for children.
  - f) Appropriate filtration systems for each of the three facilities.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 6 Minutes of Local Emergency Management Committee Meeting – 19 February 2018**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Technical Services Management
<b>Author:</b>	Emergency Services Co-ordinator – Phil Southwell
<b>CSP Key Focus Area:</b>	Our Natural Environment
<b>Priority:</b>	P12 The long-term wellbeing of our communities is supported by ongoing provision of high quality health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management

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**PRESENT:** Phil Southwell (Chair, Minutes), David Maher (LEOCON), Kel Wise (REMO), Rodney Coombes (VRA Coonabarabran), Rod Williams (VRA Coolah), Steve Gilbert (VRA Coolah), Sue Berry (Health, Coonabarabran MPS), Phil Lalor (SES Dubbo HQ), Bob Cosgrove (SES Baradine), Corey Philip (RFS), Andrew Young (RFS), David Hunter (Ambulance Coonabarabran).

**APOLOGIES:** Kevin Tighe (LEMO), Russell McArthur (alt LEOCON), June Buck (Red Cross), Nigel Boyce (LLS), David Smith (SES Dunedoo), Leilani Farrugia (Ambulance Baradine)

#### **MINUTES OF PREVIOUS MEETING**

The minutes for the previous meeting were available prior to the meeting and also at the meeting for all committee members.

**Williams/Philip**

#### **BUSINES ARISING**

Animal Disposal from MVA Incident (see Agenda Item 5)

#### **AGENDA ITEMS**

**1. REMO Report – Kel Wise (formal report attached to minutes)**

(a) The LEMC directed a question to the REMO: if there were sufficient numbers, is it possible to conduct a training session on 'Managing an EOC'.

To be conducted at Coonabarabran towards the end of the year or early next year.

REMO indicated that it will require a minimum of 10 people.

(b) REMO indicated that a Whiteboard Exercise has been put together with the help of Phil Lalor and that the exercise of 6 hours involved Emergency Services and also many outside organisations including Energy, Fuel, Schools, Aged Care, Commercial shops/firms, Welfare Agencies and Local Government Management.

The Exercise would be during the day and the LEMC will have to pick a date and apply for funding. This item held over to a later meeting.

**2. Contact Lists – Distributed to the meeting for amendments.**

**3. Events – summary of events within the shire**

- |   |                |
|---|----------------|
| a) Goanna Track 'King of MX' race           | 9-11 June 2018 |
| b) Hartwood Music Festival, Coolah (Easter) | 1-3 April 2018 |

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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- |                                   |              |
|-----------------------------------|--------------|
| c) Coonabarabran Show             | 2 March 2018 |
| d) Mothers Day Run, Coonabarabran | 13 May 2018  |

**4. Exercise – Warrumbungle Hightops 2018**

Postponed for a fifth time to the weekend of 12 May 2018.

**5. Stock Disposal from Motor Vehicle Accidents**

Further information will be distributed once the new document has been received from DPI via the REMC.

**6. Baradine Emergency Hub – re: Dipper Road s44 fire**

Letter of appreciation from LEMC to Baradine Emergency Information Hub. RFS will provide a template for a certificate and this together with a short letter (courtesy Phil Lalor) will be presented to Baradine Emergency Information Hub by LEOCON and RFS. Date to be arranged.

**7. EOC Set up SOP**

A draft SOP is in the planning, that will provide guidance in setting up the new EOC for an incident. The SOP is not completed yet, waiting ADSL, Wi-Fi and computer access information.

**8. Road Closure SOP**

Following the Sir Ivan s44 Debrief an SOP on Road Closures was suggested. A draft SOP was discussed by the committee. The committee required that RMS be contacted and consulted regarding their requirements to Road Closures (Contact Luke Hodges 0428 785 661). It was indicated that in an Emergency, Road Closures do not require the normal Traffic Control Plan (TCP) to be completed and that the SOP was mainly for Council and volunteer staff.

**9. Dipper Road Fire**

Report of LEMC activity for Dipper Rd s44 Fire tabled (attached) for minutes. Summary to be included in REMC Report to Orange Meeting.

### **GENERAL BUSINESS**

1. Kel Wise indicated that Russell McArthur has officially been appointed Deputy LEOCON.

2. Susan Berry asked the committee if they would participate in a Desktop Exercise that was related to Health/Hospital emergency scenarios.

Two exercises were required for both Coolah and Coonabarabran.

It was decided that they could be held prior to our LEMC meetings at 4.00 pm on the following dates: Coolah – 21 May 2018, and Coonabarabran – 20 August 2018. The exercise would take approx. two hours and be an organochlorins insecticide type scenario.

Susan Berry will organise both exercises with consultation with Chris Duce (Western Health). Local health staff will also be attending.

### **CORRESPONDENCE**

1. Baradine EM Hub Evaluation Report of Dipper Rd Fire
2. REMO Report
3. Condolence Message (R Williams, Coolah VRA)
4. NSW F&R Smoke Alarms
5. NSW Telecommunications Presentation

### **DATE OF NEXT MEETING**

The date of the next meeting will be: Monday 21 May 2018 to be held at Coolah RFS Building following the Rescue Meeting.

Pre Meeting Exercise at 4.00 pm, Rescue at 6.30 pm and LEMC 7.00 pm

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **MEETING CONCLUDED**

As there was no further business the formal part of the meeting concluded at 8.25 pm.

.....  
CHAIR

### **RECOMMENDATION**

That Council note the minutes from the Local Emergency Management Committee held on 19 February 2018 at Coonabarabran.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 7 Minutes of Coonabarabran Sporting Complex Advisory Committee Meeting – 21 February 2018**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Urban Services
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Recreation and Open Space
<b>Priority:</b>	R01 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

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**PRESENT:** Cr Fred Clancy (Chair), Cr Kodi Brady, Mrs Melanie Jenner (CJRL&NC), Mr Gary McKernan (Boxing), Mr Rob McMillan (Soccer), Ms Emmah Varty (Netball), Mr Kevin Tighe (Director Technical Services), Mrs Jennifer Parker (Manager Property & Risk).

**APOLOGIES:** Mr Shane Weatherall (Manager Urban Services).

#### **CONFIRMATION OF MINUTES**

**6/1718 RECOMMENDED** that the minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held on Wednesday, 22 November 2017 be confirmed.

**Jenner/McKernan**

#### **BUSINESS ARISING FROM THE MINUTES**

##### PA System

Not yet repaired.

##### Lights at the Ovals

Question arising as to whether the lights have been repaired. To be investigated.

##### Mesh Around Fencing at No 3 Oval

Completed and working well.

##### Safety Concern re Fence Railing

Question arising as to whether the fence has been repaired. To be investigated.

#### **AGENDA ITEMS**

##### a) Overview of Tender Document

Expect to advertise tenders for the construction of a concrete slab for 5 x hard court netball/basketball courts on 27 February 2018 and present submissions to April meeting of Council.

##### b) Announcement of Funding

Funding announcement scheduled to be held at No 1 Oval on Thursday, 22 February 2018 commencing 3.00 pm. Committee members encouraged to attend.

#### **GENERAL BUSINESS**

##### Rugby Club – Proposed Upgrade of Amenities at No 3 Oval

Question arising regarding a proposal by the Rugby Club to upgrade amenities at No 3 Oval.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### Stronger Country Communities Fund – Round 2

Submission dates unknown for grant applications under Round 2 of the Stronger Country Communities Fund.

### Long Jump Pit

Activities to commence mid-May 2018.

There being no further business the meeting closed.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Wednesday, 2 May 2018 commencing 5.00 pm

.....  
CHAIR

### **RECOMMENDATION**

That Council accept the Minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held at Coonabarabran on 21 February 2018.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 8 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 6 March 2018**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Urban Services
<b>Author:</b>	Manager Urban Services – Shane Weatherall
<b>CSP Key Focus Area:</b>	Recreation and Open Space
<b>Priority:</b>	RO1 – The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

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**PRESENT:** Cr Peter Shinton (Chair), Fay Chapman, Paula Duggan, Brett England, David Hunter, Krista Holmesby, Shane Weatherall (Manager Urban Services).

**APOLOGIES:** Narda Abel, Dianne Dow.

**England/Duggan**

#### **CONFIRMATION OF MINUTES**

**3/1718 RECOMMENDED** that the minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held on Wednesday, 7 February 2018 be confirmed.

**England/Duggan**

**5.12 pm – Cr Ambrose Doolan and Narda Abel joined the meeting.**

#### **BUSINESS ARISING FROM THE MINUTES**

Discussion regarding correspondence with Dubbo Regional Council regarding water play parks within their Shire.

Discussion regarding type and location of water play park. It was agreed without resolution that the water play park be constructed with paddling pool, as opposed to the zero depth pad. A theme for the park was also discussed with the idea of incorporating an old dinosaur from Miniland as an option.

**Kevin Tighe (Director Technical Services) joined the meeting.**

Information table was handed out comparing existing and proposed pool characteristics with Swimming Australia's facility requirements for regional and local level participation.

Discussion regarding revisiting the size of the proposed main pool and the possibility of installation of a moveable bulkhead to be installed in the existing 33m pool.

Discussion regarding heating options of proposed pools.

Discussion regarding pool cover/enclosure options.

**6:07pm Cr Doolan left the meeting.**

Discussion regarding extending an invitation to Swimming NSW to attend the next meeting for consultation on facility requirements for various levels of competition. Narda Abel to contact Swimming NSW to extend the invitation.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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David Hunter to research moveable bulkhead options and possibilities for existing 33m pool.

There being no further business the meeting closed at 6:30pm.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Wednesday, 4 April 2018 commencing 5.00 pm

.....  
CHAIR

### **RECOMMENDATION**

That Council accept the Minutes of the Coonabarabran Swimming Pool Advisory Committee Meeting held at Coonabarabran on 6 March 2018.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 9 Minutes of TRRRC 355 Advisory Committee Meeting – 7 March 2018**

<b>Division:</b>	Development Services
<b>Management Area:</b>	Property and Risk
<b>Author:</b>	Manager Property and Risk – Jennifer Parker
<b>CSP Key Focus Area:</b>	Local Economy
<b>Priority:</b>	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional areas

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#### **MEETING OPENED: 4.30pm**

**PRESENT:** Cr Peter Shinton (Chair), Cr Anne- Louise Capel, Cr Wendy Hill, John Horne, Fiona Luckhurst, and Sue Stoddart

**ATTENDING:** Roger Bailey (General Manager WSC) Leeanne Ryan (Director Development Services WSC), Louise Johnson (Acting Director Corporate and Community Services WSC), Lawrence Amato (Chief Financial Officer WSC), Darren Devenish (Acting Manager Projects WSC) and Jennifer Parker (Manager Property and Risk WSC)

**APOLOGIES:** Mary Warren and Sally Dent

**CAPEL/HILL**

1. **DECLARATION OF PRECUNIARY OR NON PECUNIARY INTEREST**  
None.

2. **CONFIRMATION OF MINUTES**  
**18/19 RECOMMEDATION: that minutes of the Three Rivers Regional Retirement Community S355 committee meeting on 7 February 2018 be accepted.**

**CAPEL/STODDART**

3. **BUSINESS ARISING**  
The vacant position on the S355 Committee, left vacant when Peter Campbell resigned last year, is to be advertised. The Terms of Reference for the S355 Committee do not state that there must be a representative specifically from the Central School. A representative from the Central School is welcome to be an observer at the meetings and also apply for the vacant Committee position.

Fiona Luckhurst was present at the February meeting and it is to be noted in the minutes.

4. **FINANCIAL MODELING – Chief Financial Officer**  
Figures available from other facilities from Dubbo and Mudgee were presented to the Committee. The Committee requested that they be modelled along the lines of the figures given to the Committee previously and that they be presented to the Committee by email two weeks prior to the next meeting (21 March 2018). The Chief Financial Officer will also present the financial implications to the Committee if assumptions are changed at the next meeting.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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5. **CAPITAL WORKS UPDATE – Acting Manager Projects**

The site has been substantially tidied since the last month's meeting but more work is still to be done.

Units 9 & 10 are getting plaster boarded.

Units 11, 12, 13 and 14 are having their verandahs installed and tiled and a frame inspection is to be done.

Unit 6 is getting its air conditioning installed.

Unit 14 has had the carport completed.

Units 17 and 18 are having their framing completed.

Units 1, 2 and 3 have had their concrete slabs completed today.

The Acting Manager Projects is meeting with RMS on Monday 12 March to discuss the entry into the facility.

The installation of the Lazy Susan in the corner cupboards in the kitchens were discussed with the cabinet maker. By taking them out the project will get a \$5,000 credit.

**18/20 RECOMMENDATION: that the installation of the Lazy Susan in the corner cupboards be changed to shelves.**

**STODDART/HILL**

Sound proofing fencing was discussed with the Committee.

6. **ADVERTISING AND MARKETING – Manager Property and Risk and Acting Director of Corporate and Community Services**

Acting Director of Corporate and Community Services will liaise with website designer Vivian Evans and give her contact details of the Committee. Vivian Evans to present web design at the next meeting.

All other advertising is on hold until Financial Modeling is finalised.

7. **VILLAGE RULES - Manager Property and Risk.**

The Committee will be forwarded example supplied by Cr Capel for their consideration.

Mary Warren put forward ideas for consideration to the Committee via email:

1. External appearance. Can we add that front yards are to be kept neat and tidy at all times?
2. Noise. Can we put that loud noise after 10pm which disturbs neighbours would not be allowed?
3. Parking. In (2) you mention Cooee Lodge instead of TRRRC, and I know our original plans had caravan and boat parking at the south eastern corner of the property. Is that still happening?
4. Pets. Can we add an inside dog or cat.
5. Security. I would like it to read that spare keys to each unit are held in a secure location, and can only be accessed in an emergency.

Sue Stoddart put forward that pets may come into the village but not replaced once they are deceased.

8. **GENERAL BUSINESS**

Next meeting the Committee to familiarise themselves with the Contract as part of the Retirement Villages Amendment (Standard Contract). Regulations 2013 and this is to be populated and made sure that it does not contradict the final Village Rules or visa versa. A copy is to be emailed to all Committee members.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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The Committee is also to be provided with a copy of the Landscaping Plan and Specifications as designed.

9. **NEXT MEETING:** First Wednesday of each month – 4 April 2018, 4:30pm at the Old Bank Building Meeting Room.

**MEETING CLOSED:** 5:40pm

### **RECOMMENDATION**

1. That Council accept the minutes of the Three Rivers Regional Retirement Community S355 Committee meeting held at Dunedoo on 7 March 2018.
2. That the installation of the Lazy Susan in the corner cupboards be changed to shelves in the specifications for the kitchens of all units.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 10 Councillor Anne-Louise Capel Log of Activities Report**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Acting Manager Administration and Executive Assistant to the General Manager – Chris Kennedy
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

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#### **Councillor Anne-Louise Capel Log of Correspondence, Meetings, Phone Calls, Discussions, Complaints**

<b>Dates</b>	<b>Time</b>	<b>Location</b>	<b>Role</b>		<b>Method</b>	<b>Issue</b>
01/02/2018		Coolah	Councillor		Letter	Digilah Road letter given to all councillors Feb Meeting.
07/02/2018	pm		councillor		phone	invite to Leadville Hall meeting
07/02/2018	4.30pm	Dunedoo	councillor	TRRRC	meeting	
09/02/2018	3.00pm		OA	Chair	phone	Update OA activities & issues
14/02/2018	10.00am	Coolah	councillor	CHATS	meeting	Update on Chats activities
14/02/2018	12.00pm	Coona	Councillor		meeting	Clamping, Arts activities
14/02/2018	2.00pm	Coona	councillor	OLG	meeting	OLG
14/02/2018	3.00pm	Coona	councillor	Water	meeting	DPI Water
15/02/2018	8.30am	Coolah	councillor	WSC	meeting	Feb meeting
15/02/2018	pm		councillor		in person	Footpath query

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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20/02/2018	am		councillor		phone	Dunedoo Men shed query I contacted Director
20/02/2018	12.00pm	Coolah	councillor	Balmoral	meeting	Balmoral Group meeting
20/02/2018	3.00pm		councillor	WSC	phone	concerns with process of Castlereagh Plan
26/02/2018	9.00am	Coolah	councillor	CDDG	meeting	CDDG meeting & K. Humphries
26/02/2018	1.00pm	Leadville	councillor		meeting	Leadville Hall meeting with K. Humphries
26/02/2018	4.30pm	Leadville	councillor		tour	drainage issues, sent photo's to Director
27/02/2018	5.30pm	Coolah		Bowen Oval	meeting	grant funding opportunities

### **RECOMMENDATION**

That the report be noted.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 11 Reports from Delegates**

#### **Item 11.1 Notes from Country Mayors Association Meeting, Parliament House Sydney – 2 March 2018 – Councillor Peter Shinton**

##### **Meeting Notes:**

##### **Gary Worboys, Deputy Police Commissioner, NSW Field Operations, NSW Police (comes from Binnaway)**

- Formation of Police Districts in Country NSW - this is working.
- 34% drop in property crime.
- A search warrant every three days in the Dubbo District.
- Proactively through the roof.
- Can't keep arresting people.
- Looking at doing community stuff, prevention, interaction.
- There have been concerns about the size of the districts.
- District Commanders will need to be more organised and strategic in planning their interactions. There needs to be interactions with local Councils - conversations. Discuss the issues that annoy the local people. These conversations need to be with the Officers in Charge at the local level.
- Police have been moved from the Metro areas to the Country. In Country NSW there are over 5,000 police. There have been no closures since he has been in the role and nor reducing 24 hour stations to 16 hour stations.
- More policing needs to be at the mid level where the crime is occurring e.g. drug detection with the 'REs Units' (RES - Regional Enforcement Units). It is best to have the police mobile and working out of their cars, especially with the technologies that are available. Note - the Officer in Charge model.

##### **Linda Daetwyler, Acting US Consul General, Sydney**

- Their role is to help people come to Australia.
- Road trip throughout rural areas.
- The USA welcomes over 1.3M Australians that visit there each year and spend over \$9B but invites Australians to visit some of the smaller cities.

##### **Lindsay Cane, CEO, Royal Far West**

- About Royal Far West - is a charity. Looking to raise \$16M this year for country kids. It is about ensuring that all country children can access services.
- The Team - 150 FTE staff to run their guest house, health service, and social support.
- Our Services - work with children 0-12 with intellectual disability, global development, autism spectrum disorders, learning disorders, speech and language disorders, anxiety and depression, behavioural and conduct disorders, regulation, movement and sensory.
- Royal Far West - 'No distance too far'.
- Telecare services - speech pathology, dietetics, etc.
- Childhood vulnerability- in Australia this is 22%, in rural Australia this is physical.
- Vulnerable children - poorer education.....
- Vulnerable children grow up to be vulnerable adults.
- RFW's trauma risk study.
- RFW National Centre for Child Health and Learning.
- We can shift the paradigm - 1. Invest in road, rail, physical infrastructure and human capital, 2. 3. 4. 5.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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- Advocacy - calls to action.
- How can Country Mayors help - bring down the vulnerability index in your town - 6+ year commitment; remember that RFW.

Adam Marshall, Minister for Tourism and Major Events, and Assistant Minister for Skills advised on the upcoming Stronger Country Communities Fund, Round Two.

Harry Henderson, on mobile blackspots, issues in Pilliga and other areas. There are problems with Forestry Corporation.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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**Item 11.2 Minutes of Country Mayors Association Meeting, Parliament House Sydney –  
2 March 2018 – Councillor Peter Shinton**



## **Country Mayors Association of NEW SOUTH WALES**

**Chairperson:** Cr Katrina Humphries  
PO Box 420 Moree NSW 2400  
02 6757 3222  
ABN 92 803 490 533

### Minutes

#### **General Meeting**

**FRIDAY, 2 March 2018 Jubilee Room, Parliament House, Sydney**

The meeting opened at 9.02 a.m.

#### **1. Attendance:**

Armidale Regional Council, Cr Simon Murray, Mayor  
Armidale Regional Council, Mr Peter Dennis, CEO  
Bathurst Regional Council, Cr Graeme Hanger, Mayor  
Bega Valley Shire Council, Cr Kristy McBain, Mayor  
Bland Shire Council, Cr Tony Lord, Mayor  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Ms Rebecca Ryan, General Manager  
Carrathool Shire Council, Cr Peter Laird, Mayor  
Carrathool Shire Council, Ms Joanne Treacy, General Manager  
Coffs Harbour City Council, Cr George Cecato, Deputy Mayor  
Coffs Harbour City Council, Mr Stephen McGrath, General Manager  
Coolamon Shire Council, Cr John Seymour, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Dubbo Regional Council, Mr Michael McMahon, Acting General Manager  
Federation Council, Cr Patrick Bourke, Mayor  
Federation Council, Mr Adrian Butler, Acting General Manager  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Glen Innes Shire Council, Cr Steve Toms, Mayor  
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Cr John Dal Broi, Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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Inverell Shire Council, Cr Paul Harmon, Mayor  
Kempsey Shire Council, Cr Liz Campbell, Mayor  
Kiama Municipal Council, Cr Mark Honey, Mayor  
Kiama Municipal Council, Ms Kerry McMurray, Director Corporate, Commercial and Community Services  
Leeton Shire Council, Cr Paul Maytom, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor  
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Moree Plains Shire Council, Cr Katrina Humphries, Mayor  
Moree Plains Shire Council, Mr Lester Rogers, General Manager  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Des Bilske, General Manager  
Murrumbidgee Council, Cr Ruth McRae, Mayor  
Murrumbidgee Council, Mr Craig Moffitt, General Manager  
Narrabri Shire Council, Cr Catherine Redding, Mayor  
Narrabri Shire Council, Mr Stewart Todd, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Narromine Shire Council, Mr Phil Johnston, Executive Manager Economic Development  
Oberon Shire Council, Cr Kathy Sajowitz, Mayor  
Oberon Shire Council, Mr Garry Wallace, General Manager  
Parkes Shire Council, Cr Barbara Newton, Deputy Mayor  
Shellharbour City Council, Cr Marianne Saliba, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Snowy Monaro Regional Council, Cr John Rooney, Mayor  
Tamworth Regional Council, Cr Col Murray, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Upper Lachlan Shire Council, Cr Brian McCormack, Mayor  
Upper Lachlan Shire Council, Mr John Bell, General Manager  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Wagga Wagga City Council, Mr Peter Thompson, General Manager  
Walcha Council, Cr Eric Noakes, Mayor  
Warren Shire Council, Cr Rex Wilson, Mayor  
Warren Shire Council, Mr Glen Wilcox, General Manager  
Warrumbungle Shire Council, Cr Peter Shinton, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
LGNSW, Cr Linda Scott, President  
Premier and Cabinet, Mr Don Murray  
Premier and Cabinet, Mr Harry Henderson  
Premier and Cabinet, Mr Bruce Whitehill  
Premier and Cabinet, Mr Nick White  
Telstra, Mr Michael Marom

### **Apologies:**

As submitted

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Special Guests:**

- Deputy Police Commissioner Regional NSW Field Operations, Gary Worboys
- Peter Primrose, Shadow Minister for Local Government
- Acting Consul General Linda Daetwyler, US Consul General, Sydney
- Lindsay Cane, CEO, Royal Far West

### **2. Adoption of Minutes of Previous Meeting:**

RESOLVED that the minutes of the General Meeting held on 3 November 2017 be accepted as a true and accurate record (Temora Shire Council / Glen Innes Severn Council).

### **3. Matters Arising from the Minutes**

- Letter to Premier Re Establishment of Minister and Department of Local Government – no reply
- Recycling issue and China
- The \$50 million for Telco blackspots needs to be kept track of

### **4. Membership**

RESOLVED That Warren Shire Council and Dungog Shire Council be admitted as members of the Association (Singleton Council/Gilgandra Shire Council)

### **5. Correspondence**

#### **Outward**

- (a) Cr Craig Davies, Mayor, Narromine Shire Council, advising that Narromine Shire Council has been admitted as a member of the Association
- (b) Cr Neville Kschenka, Mayor, Narrendera Shire Council, advising that Narrendera Shire Council has been admitted as a member of the Association
- (c) The Hon John Barilaro MP, Deputy Premier, Minister for Regional New South Wales, Minister for Skills and Minister for Small Business thanking him for his presentation to the 3 November meeting
- (d) The Hon Melinda Pavey MP, Minister for Roads and Maritime and Freight thanking her for her presentation to the 3 November meeting
- (e) Mr Mark Smethurst, Commissioner, State Emergency Services thanking him for his presentation to the 3 November meeting
- (f) Ms Margaret Crawford, Auditor General of NSW thanking her for her presentation to the 3 November meeting
- (g) Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government and Minister for Heritage enquiring into the affect of China's decision to stop importing 24 different types of solid waste by the end of 2017
- (h) The Hon Gladys Berejiklian MP, Premier requesting consideration of establishing a Department of Local Government with only Local Government responsibilities
- (i) The Hon Andrew Constance MP, Minister for Transport and Infrastructure asking for the closing date for submissions to the Transport Strategy 2056 be extended to 18 February 2018

#### **Inward**

- (a) Carmen Dwyer, Acting Executive Director Waste and Resource Recovery, EPA, Re China's decision to stop importing various solid waste (Copy Attached)

NOTED

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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RESOLVED That the Association follow up with the Premier on the matter of having a separate Minister for Local Government with only Local Government responsibilities (Temora Shire Council/Singleton Council)

### **6. Financial Report**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Singleton Council / Gunnedah Shire Council)

### **7. Local Government Remuneration**

RESOLVED That the Association lobby the State Government, Local Politicians and the Remuneration Tribunal or the appropriate body to reassess the very poor level of remuneration for NSW Mayors Deputy Mayors and Elected Members (Narromine Shire Council/ Tenterfield Shire Council)

### **8. Grant Funding**

RESOLVED That the Association lobby the NSW Government and specifically the Premier and Deputy Premier to instigate protocols surrounding Grant funding that leads to an outcome in line with councils needs and expectations (Narromine Shire Council/Leeton Shire Council)

### **9. Water Utility Privatisation**

RESOLVED That the Hon Niall Blair, Minister for Regional Water, Minister for Trade and Industry, and Minister for Primary Industry and the CEO of Water NSW be invited to the next meeting of the Association (Upper Lachlan Shire Council/Shellharbour City Council)

### **10. Deputy Police Commissioner Regional NSW Field Operations, Gary Worboys**

*The Deputy Police Commissioner spoke on the reengineering of the police force in NSW with the formation of Police Districts with an officer in charge model replacing Local Area Commands. There has been a 34% drop in property crime and a search warrant issued every three days. The police districts have renewed the enthusiasm for policing. By the end of March the formation of Police Districts will be completed. Mayors and General Managers should have a regular interaction with their local police. The Commissioner is passionate about change and is repositioning senior police from the city to the country. There is a primary focus on domestic violence with officers specifically allocated to those crimes*

### **11. Peter Primrose, Shadow Minister for Local Government and Michael Daley, Shadow Minister for Planning and Infrastructure**

Both Peter Primrose and Michael Daley answered questions from the floor. A copy of Peter Primroses intended address is attached to the minutes

### **12. Acting Consul General Linda Daetwyler, US Consul General, Sydney**

The Consul General in Sydney runs consular operations for US citizens as well as issuing visas for entry into the United States. The office also visits American prisoners in NSW prisons most of whom are there for drug offences. The United States is visited by three million Australians each year who spend approximately \$9 billion whilst there. They generally visit the larger cities and don't experience the smaller cities that have a lot to offer.

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Likewise when Linda was first posted to Sydney twelve months ago she concentrated on seeing what Sydney has to offer but is now exploring country NSW and was impressed when she recently travelled to Moree and Lightning Ridge. She has learnt a lot about opals, solar farming and pecans which are exported to the United States for the traditional pecan pie eaten on Thanksgiving Day. There are many connections between our two countries and the relationship on both sides is cherished.

**13. Lindsay Cane, CEO, Royal Far West**

The key drivers for Royal Far West are to improve the health and wellbeing of country children, to ensure that all country children have access to essential services, to reduce the impact of physical, social, emotional and mental disorders and trauma on childrens' health and to enhance service delivery, access and advocacy for vulnerable country children and families. Royal Far West has 150 fulltime staff who run their guest house, health service social support services. Childhood vulnerability in Australia is 22% but is two to three times that in rural Australia. When children start school they are vulnerable in physical health, social competence, emotional maturity, speech/language and communication. Vulnerable children have poorer educational outcomes, higher levels of functional disability, chronic mental health problems, higher risk of unemployment, difficulty establishing relationships, contact with the criminal justice system and higher risk of homelessness. Royal Far West is campaigning to have the National Regional Development Agenda to include "Reduce National Childhood Vulnerability from 22% to 10%"

**14. Telephone Blackspots**

Mr Harry Henderson, Premier and Cabinet, advised that both Telstra and Vodaphone were having problems with Forestry and Crown Lands with black spots. It appears that government is stopping government doing their jobs

**15. Retaining Banking Services in Country Towns**

Each Council needs to liaise with their banking prover to ensure the retention of existing services or seek a new provider

**16. Lobbying Priorities**

Priorities identified

1. A better rating system (rate pegging to go) and also more funds given to rural and regional councils from State Government which acknowledges the challenges of large areas/small rate bases;
2. Fairer distribution of FAGs;
3. State Forestry Corporation and National Parks being asked to pay rates (yes there is a working group on this already but a letter from CMA adds weight to their argument);
4. Review of the NDRRA funding criteria – it currently doesn't cover recreational assets and after our east coast low in 2016 I can tell you that we have lost \$3 million in assets that we can't recover now.
5. Push for State Government to look at affordable housing criteria for rural and regional areas – assistance in some form???
6. Review of Seniors SEPP (Housing for Seniors or People with a Disability) 2004 which requires in many instances access to a bus stop for public transport, walking distance to the CBD etc which is hard ot achieve in some regional and rural areas which just leads to people leaving an area.
7. State Governemnt incentives for business relocation out of metro NSW to regional/rural NSW
8. Cost of power
9. Sale of Snowy Hydro

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10. Auditor Generals report on performance reporting.

Each member of the Executive to nominate the areas they would like to Chair and members be invited to participate in committees

**17. Newcastle Container Terminal**

RESOLVED That the Association forward a letter of support to Freight and Ports supporting the Newcastle Container Terminal (Gunnedah Shire Council/Narromine Shire Council)

**18. Superannuation**

RESOLVED That David Smith CEO Local Government Super be invited to address the next meeting on the Defined Benefits Scheme Contribution Employer Contribution Rates and he asked to supply the Association with a copy of the Trust document (Upper Lachlan Shire Council/Goulburn Mulwaree Council)

**19. Grant Funding**

Adam Marshall advised that the Stronger Communities Fund had been increased by \$100 million up to \$300 million and grants will be twice the level of the first round of funding. With the sale of the Snowy Hydro and funding coming to regional NSW councils will need to come up with some big picture projects

There being no further business the meeting closed at 1.00pm.

Cr Katrina Humphries

Chair – Country Mayor's Association of NSW

**RECOMMENDATION**

That the Delegates reports be received and noted.

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### **Item 12 Correspondence**

#### **Item 12.1 Circulars / Newsletters**

<b>Circular Details (Office of Local Government)</b>	<b>Title</b>
18-06 / 07 March 2018 / A581525	2018 Ministers' Awards for Women in Local Government
18-05 / 23 February 2018 / A581471	Commencement of the biodiversity offset scheme across most of NSW
18-04 / 20 February 2018 / A582048	OLG Financial Reporting Roadshows 2018
18-03 / 19 February 2018 / A581542	Reminder: Invitation for submissions on consultation drafts of the following: Councillor Induction and Professional Development Guidelines and Model Code of Meeting Practice for Local Councils in NSW
18-02 / 16 February 2018 / A581840	Supporting Joint Organisations success – Consultation on regulations and extension to the nomination deadline
18-01 / 9 February 2018 / A581427	Establishment of a Council Engagement Team

<b>Media / Alert Release Details (Local Government NSW)</b>	<b>Title</b>
Date – 7 March 2018	LGNSW calls for more women in Councils
Date – 1 March 2018	Democratic representation in planning reduced from March 1
Date – 18 February 2018	New report urges action to capture surging Inclusive Tourism Market
Date – 16 February 2018	Rethink mandatory IHAPS, says local government
Date – 12 February 2018	Love Your Library: Valentine's Day timely reminder for NSW Government

<b>Media Releases (Office of Local Government)</b>	<b>Title</b>
Date – 6 March 2018	Griffith Councillor Reprimanded over Pecuniary Interest Disclosure Breaches
Date – 27 February 2018	Have your say on Council Meeting Code and Councillor Training

<b>Ministerial Media Releases Details (Office of Local Government)</b>	<b>Title</b>
Date – 7 March 2018	Celebrating Women in Local Government
Date – 15 February 2018	Blue Mountains City Council Faces Suspension

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<b>Planning Circulars (Department of Planning)</b>	<b>Title</b>
Date – 21 February 2018	Variations to development standards

### **RECOMMENDATION**

That the Correspondence for Council be received and noted.

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### **Item 13 Councillors' Monthly Travel Claims**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Acting Manager Administration and Executive Assistant to the General Manager – Chris Kennedy
<b>CSP Key Focus Area:</b>	Local Government Finance
<b>Priority:</b>	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

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### **Reason for Report**

To provide Council with the travel claims of Councillors for the month of February 2018.

### **Background**

At the Ordinary Council meeting in July it was resolved that, *"all Councillors make public their monthly travel claims effective immediately."* **(Resolution No 10/1718)**

### **Councillor Monthly Travel Claims**

<b>Councillor</b>	<b>Month</b>	<b>Kilometres</b>	<b>\$ per KM</b>	<b>Total Amount (\$)</b>
Cr Shinton	February	-	0.78	-
Cr Todd	February	244	0.78	190.32
Cr Brady	February	-	-	-
Cr Capel	February	1135	0.78	885.30
Cr Clancy	February	360	0.73	280.00
Cr Doolan	February	300	0.78	234.00
Cr Hill	February	400	0.68	272.00
Cr Iannuzzi	February	170	0.78	132.60
Cr Lewis	February	488	0.78	380.64
			<b>Total for February:</b>	<b>\$2,374.86</b>

### **RECOMMENDATION**

For Council's information.

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### **Item 14 Pecuniary Interest Returns**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Acting Manager Administration and Executive Assistant to the General Manager – Christine Kennedy
<b>CSP Key Focus Area:</b>	Local Government and Finance
<b>Priority:</b>	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

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#### **Reason for Report**

As part of the public scrutiny of Councillors (and designated persons), Councillors (and designated persons) are required to prepare and submit a written return identifying their pecuniary interests as per Parts (1) and (3) of Section 449 of the Local Government Act 1993.

*‘(1) A councillor or designated person must complete and lodge with the general manager, within 3 months after becoming a councillor or designated person, a return in the form prescribed by the regulations.*

*(3) A councillor or designated person holding that position at 30 June in any year must complete and lodge with the general manager within 3 months after that date a return in the form prescribed by the regulations.*

Section 450A of the Local Government Act requires that the Register of Returns be tabled at a Council meeting:

#### **450A Register and tabling of returns**

- (1) The general manager must keep a register of returns required to be lodged with the general manager under section 449.*
- (2) Returns required to be lodged with the general manager under section 449 must be tabled at a meeting of the council, being:*
  - (a) in the case of a return lodged in accordance with section 449 (1)—the first meeting held after the last day for lodgement under that subsection, or*
  - (b) in the case of a return lodged in accordance with section 449 (3)—the first meeting held after the last day for lodgement under that subsection, or*
  - (c) in the case of a return otherwise lodged with the general manager—the first meeting after lodgement.*

#### **Background**

Pursuant to Section 449 of the Local Government Act, the General Manager has completed the required form.

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### **Issues**

As required by Section 450A of the Local Government Act, the Register of Returns is now tabled.

### **Options**

Nil

### **Financial Considerations**

Nil

### **RECOMMENDATION**

That Council note the tabling of the Register of Returns.

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### **Item 15 Three Rivers Regional Retirement Community February Update**

<b>Division:</b>	Governance
<b>Management Area:</b>	Executive Services
<b>Author:</b>	Manager Property and Risk – Jennifer Parker
<b>CSP Key Focus Area:</b>	Local Economy
<b>Priority:</b>	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

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#### **Reason for Report**

As resolved at the July Ordinary Council meeting that the financial update of the current project funded by the Restart NSW Cobbora Transition Fund and the Commonwealth Stronger Regions Fund known as the Three Rivers Regional Retirement Community be presented to Council via regular updates (**Resolution 16/1718**).

#### **Background**

The Three Rivers Regional Retirement Community Project is funded by:

1. RNSW290 Three Rivers Regional Retirement Community and Learning Centre \$4,500,000.
2. Commonwealth Stronger Regions Fund \$2,450,000.

The Warrumbungle Three Rivers Regional Retirement Community 355 Committee (TRRRC 355) oversees the progress of this project.

#### **Issues**

The Restart NSW Cobbora Transition Fund, Funding Deeds detail the scope, budget, and time schedule for each project component. Updates are submitted monthly to Infrastructure NSW (INSW) via an online web portal and are audited by NSW Public Works before reimbursement of funds expended by Council. Monthly updates detail the progress of each project as per the timeline, procurement, risk management and cash flow details executed with the Funding Deeds.

With Commonwealth Stronger Regions, the Funding Deeds also detail the scope, budget, and time schedule for each project component. These updates are submitted monthly to the Federal Department of Regional Programs and Infrastructure via an online web portal and are audited by Assistant Director before reimbursement of funds expended by Council. Monthly updates also detail the progress of each project as per the timeline, procurement, risk management and cash flow details executed with the Funding Deeds.

Update on the project for the last month is as follows:

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- Unit 3 – the slab is complete. Waiting on completion of Unit 1 and 2 then all three will be framed.
- Units 1 and 2: Slab to be completed on 7 March 2018 depending on the weather.
- Retaining wall at Units 1, 2 and 3 is 75% complete.
- Units 9, 10, 11, 12, 13 and 14 are awaiting critical stage report to commence gyprock works.
- Units 15 and 16 are awaiting critical stages inspection report to commence gyprock works.
- Units 17 and 18 - Unit 17 is being framed. Unit 18 is waiting on framing.
- Crushing of material is under way and this will free up area for works to start on Units 6, 7 and 8.

### **Options**

Nil.

### **Financial Considerations**

Invoice for reimbursement submitted for February \$445,130. These invoices covered construction cost for the Primary Contractor and internal staff costs.

The last payment Council received for this project in February amounted to \$320,598.

### **Financial Report as at 28 February 2018**

<b>Sources of Funds</b>	
Total Grant Funding from Restart NSW	\$4,500,000
Commonwealth Stronger Regions Fund	\$2,450,000
Mendooran/Dunedoo Hostel Inc.	\$500,000
<b>Total External Funding</b>	<b>\$7,450,000</b>
<b>Expenditure to Date</b>	
Acquisition and Remediation of site	\$899,529
Boulus Constructions	\$1,579,641
Salaries, Plant & Other	\$179,060
<b>Total Fund Expended to date</b>	<b>\$2,658,231</b>
<b>External Funding not yet expended</b>	<b>\$4,791,769</b>

### **RECOMMENDATION**

That Council note the progress of the Three Rivers Regional Retirement Community project.

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### **Item 16 Council Resolutions Report March 2018**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Executive Services Administration Officer – Joanne Hadfield
<b>CSP Key Focus Area:</b>	Local Government and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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#### **Reason for Report**

The Council Resolution Report includes Council resolutions from May 2017 to February 2018. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

#### **Background**

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

#### **Issues**

This feedback is provided to Council for information purposes.

#### **Options**

Nil.

#### **Financial Considerations**

Nil.

#### **RECOMMENDATION**

For Council's information.

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### **Item 17 Monthly Report – Human Resources**

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Human Resources
<b>Authors:</b>	Acting Manager Human Resources – Pamela Dickerson
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF8: Council undertakes its organisational, workforce and risk management responsibilities with efficiency and effectiveness

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### **Reason for Report**

To inform Council of activities undertaken by Human Resources, and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

### **Background**

Human Resources is responsible for Recruitment, Staff Welfare, Payroll, Learning and Development and Workplace Health and Safety.

Since the last Council Meeting, the following positions have been advertised either internally or externally:

- Trainee Child Carer – Indigenous
- WTP / Truck Operator (Binnaway)
- Environmental & Health Officer
- Plumber (Coolah)
- Customer Services Officer

Positions filled since last Council meeting:

- Concrete Operator Dunedoo

Resignations:

Since the last Council meeting, the following resignations have been received:

- Plumber Dunedoo

### **Issues**

#### **Learning and Development**

Training courses delivered:

- Aerodrome Reporting Safety Officer Course
- Online Induction
- Forklift Training
- Traffic Control Training
- Workplace Bullying (SafeWork NSW)

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### HR Projects

The Induction Capability Project is continuing, with over 200 staff and contractors completing their inductions to date. This change to Council's induction process has reduced the cost of inductions by approximately 73% on an ongoing basis and reduces Human Resources staff time by approximately 90% per induction.

Councillors are requested to complete their online induction as soon as possible.

SafeWork NSW training sessions were conducted in December with follow up sessions in March.

### Workplace Health and Safety (WHS)

There were three (3) incidents in total for the month of February with two (2) new claims. Six (6) workplace inspections were conducted with 11 action items issued, two (2) items completed.

### Workers Compensation and Incidents

<b>Directorate</b>	<b>Near Misses</b>	<b>Incidents</b>	<b>Claims</b>
Corporate and Community Services			
Executive Services			
Development Services			
Technical Services		3	2

### **RECOMMENDATION**

For Council's information.

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### **Item 18 Stronger Country Communities Fund**

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Corporate and Community Services
<b>Author:</b>	Acting Director Corporate and Community Services – Louise Johnson
<b>CSP Key Focus Area:</b>	Recreation and Open Space
<b>Priority:</b>	RO1: The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

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### **Reason for Report**

- To seek Council support for the signing of the Funding Deeds for Round One of the Stronger Country Communities Fund.
- To advise Council regarding Round Two of the Stronger Country Communities Fund.

### **Background**

The Stronger Country Communities Fund is investing in infrastructure projects in regional NSW communities to improve the lives of residents and enhance the attractiveness of these areas as vibrant places to live and work. The NSW Government originally committed \$200 million over the next two (2) years to support local infrastructure projects that will improve amenity and help sustain the social bonds at the heart of strong regional communities.

In Round One the funding program was to support projects that involved:

- building new community facilities, such as parks, playgrounds, walking and cycle pathways
- refurbishing existing local facilities, such as community centres and libraries
- enhancing local parks and the supporting facilities, such as kitchens and toilet blocks

Local Councils were expected to consult with their communities to identify project proposals that meet community needs and aspirations. The NSW Government gave priority to projects that provide local jobs and support local businesses.

The Stronger Country Communities Fund is available to all 92 NSW Regional Local Government areas (outside Sydney, Newcastle and Wollongong), Lord Howe Island and the Unincorporated Far West.

State Government agencies and non-government organisations were able to submit eligible community infrastructure projects, in partnership with local Councils. However, the Council had to be the applicant and was responsible for submitting the application.

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Applicants were advised to review the guidelines and liaise with their eligible local Council. Local Councils were responsible for consulting with the community, prioritising projects and submitting applications.

In Round One, Council submitted the following projects:

1. Coonabarabran Sport and Recreation Centre
2. Coonabarabran Sporting Complex – Multipurpose Courts

On Monday, 5 March 2018, Deputy Premier, John Barilaro, announced that the NSW Government would double its' funding commitment to Round Two of the Stronger Country Communities Fund, with an additional \$100 million now available for sports infrastructure projects in regional and remote communities.

Council has received advice from Kevin Humphries MP, Member for Barwon, that the Round Two allocation for Warrumbungle Shire Council is \$1,597,353.00.

Important changes for Round Two include:

- The minimum grant amount has been lowered from \$100,000 to \$50,000.
- Councils are required to submit sport-related projects that total at least 50 per cent of their total Round Two allocation. This reflects the additional \$100 million for local sporting infrastructure.
- For any sports projects requiring over \$1 million in SCCF funding, Councils need to provide a letter of support from the relevant NSW state sporting organisation.
- Councils can choose to provide either one quote (from a tradesperson or qualified contractor) or one estimate from a quantity surveyor or suitably qualified person for each key project activity. A detailed budget will still be required.
- The scope of eligible projects has been expanded to include street beautification and place making. Projects such as town signage, murals and statues are now eligible.
- Infrastructure related to community service delivery can be submitted where:
  - Council is willing to submit the application; and
  - the project is shown to be a priority for the community.
- If a project is brought forward to a Council by a community group but Council don't agree to submit it, an independent review process can be requested by the community group to ensure Councils have given the project appropriate consideration.
- Removal of the online registration form. Councils will only need to submit one application form per project via their Smarty Grants login.
- Council is eligible to receive up to 25 hours of professional advisory services from Public Works Advisory to help prepare applications in Round Two. The support will be offered free-of-charge to specifically assist in developing project plans and budgets for up to five SCCF applications.

Round Two will open on Monday, 12 March 2018 and close on Friday, 4 May 2018.

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The following timelines and actions are proposed to meet the submission deadline of Friday, 4 May 2018.

### Friday, 23 February 2018

Preliminary release of information. Notification sent out based on preliminary information provided in the letter from Deputy Premier, John Barilaro.

### Thursday, 8 March 2018

Information on Round Two of the Stronger Country Communities Fund to be distributed. Information to be sent to Councillors, Executive Leadership Team and Managers and distributed to local communities via the Community Development Coordinators, Warrumbungle Shire Interagency and Council's social media.

### Monday, 12 March 2018

Councillors, Executive Leadership Team and Managers to be provided with a listing of preliminary projects for consideration. The project listing will be developed from existing community feedback garnered through consultations on the Community Strategic Plan, Service Levels, Round One of the Stronger Country Communities Fund, Community Development Coordinators and feedback from regular town meetings held throughout the Shire. This list will also be informed by informal input from Kevin Humphries. This list will continue to be built throughout the consultation period.

### Monday, 12 March – Tuesday, 27 March 2018

Information on the Stronger Country Communities Fund – Round Two to be distributed at Community Consultation Meetings.

### Thursday, 15 March 2018

Preliminary Planning Workshop: Stronger Country Communities Fund Round Two – this workshop will be held to provide information about the Stronger Country Communities Fund. Discussion will also take place regarding preliminary projects as well as the process(es) for identifying further projects. Councillors, Executive Leadership Team and relevant Managers will be invited to the workshop.

### Friday, 23 March 2018

Suggestions of projects due to Warrumbungle Shire Council. Suggestions will not need to include an application, but if they are to be considered they will need to include a commitment that all required information can be provided by the due date.

### Wednesday, 28 March 2018

Workshop: Stronger Country Communities Fund Round Two – to help with the prioritisation of projects, Council will again invite Councillors, the Executive Leadership Team and relevant Managers to a workshop to discuss the projects submitted.

Following this meeting, Council will provide a response in relation to the proposed projects. The response will, if appropriate, include a request for information to be provided by the agency(ies) and / or organisation(s). Information to be provided may include:

- Project Partner details, please note that any agency or organisation will be a Project Partner as applications are to be submitted by Council

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- Project description, including purpose and scope
- Project benefits and outcomes
- Project Plan, including capacity to deliver, key activities and timeframes
- Project Budget and Supplier, including at least two (2) quotes
- Project funding, ie. where is the money for the project coming from

Decisions as to what projects to submit will also be informed by previous community consultation and key Council documents.

### **Thursday, 29 March 2018**

Council will commit to providing a response to people submitting proposed projects by 11:59pm on Thursday, 29 March 2018.

### **Friday, 20 April 2018**

Information requested by Council will need to be provided no later than COB Friday, 20 April 2018.

### **Friday, 4 May 2018**

Applications to be submitted by Council.

### **Issues**

Council was successful in being granted the funding that was requested for both projects submitted in Round One with Council being granted the following amounts for each project:

- Coonabarabran Sport and Recreation Centre - \$324,438
- Coonabarabran Sporting Complex – Multipurpose Courts - \$485,910

Council has now been sent a Funding Deed which is to be returned to the Department of Premier and Cabinet no later than Friday, 23 March 2018.

In relation to Round Two, Council has a number of obligations that need to be met within a designated timeframe.

### **Options**

In relation to the signing of the Funding Deed, Council can either choose to:

1. Accept the offer of funding and sign the Funding Deed; or
2. Reject the offer of funding and not sign the Funding Deed.

In relation to Round Two of the Stronger Country Communities Fund, Council can choose to:

1. Accept the proposed timelines and actions presented;
2. Make amendments to the proposed timelines and actions presented; or
3. Reject the proposed timelines and actions presented.

### **Financial Considerations**

Council has committed to provide the following contributions to the projects that were successful in Round One of the Stronger Country Communities Fund:

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- Coonabarabran Sport and Recreation Centre - \$100,932
- Coonabarabran Sporting Complex – Multipurpose Courts - \$400,000

In Round Two, Council is being offered funding of up to \$1,597,353.00. This can again be increased with contributions from Council or other partners.

### **RECOMMENDATION**

That Council accept the offer of funding for Round One of the Stronger Country Communities Fund and authorise the General Manager to sign the Funding Deed, **FURTHERMORE**, that Council endorse the timelines and actions presented for Round Two of the Stronger Country Communities Fund.

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### **Item 19 Bank Reconciliation for the Month Ending 28 February 2018**

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Supervisor Finance – Lisa Grammer
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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#### **Reason for Report**

The following report provided to Council is a summary of Council's monthly bank reconciliation.

#### **Background**

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Supervisor Finance and signed off by the Chief Financial Officer then referred to the Director Corporate and Community Services for final review as part of Council's Monthly checklist procedures.

#### **Issues**

Outstanding deposits refer to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. E.g. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques and EFT payments that have not been processed by the recipient but are recorded as being paid in Council's General Ledger.

#### **Options**

Nil.

#### **Financial Considerations**

At Council's request the Trust Fund bank account and Mayor's Bushfire Appeal (MBA) bank account has been separated for the purpose of presenting an accurate balance of Council's funds.

The Mayor's Bushfire Appeal bank account has been utilised for the purpose of the Sir Ivan Bushfire which started on the 12 February 2017.

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### Summary

Balance per General Ledger – 28 February 2018

<b>General Ledger</b>	<b>Amount</b>
Trust Bank Account	249,400
Bushfire Trust Account	13,417
Bushfire Trust Investment Account	47,270
General Bank Account	1,897,840
Investment At Call General	9,881,031
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
<b>Total per General Ledger</b>	<b>15,960,958</b>

<b>Bank</b>	<b>Balance</b>
<b><u>General</u></b>	
Commonwealth General Account	1,684,661
<b>Total – General</b>	<b>1,684,661</b>
<b><u>Investments</u></b>	
Term Deposits	13,753,031
<b>Total Investments</b>	<b>13,753,031</b>
<b>Sub Total WSC Operational Accounts</b>	<b>15,437,692</b>

<b><u>Trust</u></b>	
Commonwealth Trust Account	249,400
<b>Total – Trust</b>	<b>249,400</b>
<b><u>WSC Mayors Bush Fire Appeal Trust</u></b>	
Commonwealth Mayors Fund General Account	13,417
Commonwealth Mayors Fund Savings Account	47,271
<b>Total - WSC Mayors Bush Fire Appeal Trust</b>	<b>60,688</b>
<b>Total All Bank Accounts</b>	<b>15,747,780</b>
<i>Add:</i>	
Outstanding Deposits - General	509,956
Outstanding Deposits - Trust	-
Outstanding Deposits – WSC Mayors Bushfire Appeal	-
<i>Less:</i>	
Unpresented cheques - General	(2,982)
Unpresented EFT - General	(293,796)
Unpresented cheques- WSC Mayors Bushfire Appeal	-
<b>Balance adjusted for outstanding deposits &amp; Un-presented cheques (Final Bank Balance)</b>	<b>15,960,958</b>
<b>Variance between Final Bank Balance and General Ledger</b>	<b>-</b>

# **WARRUMBUNGLE SHIRE COUNCIL**

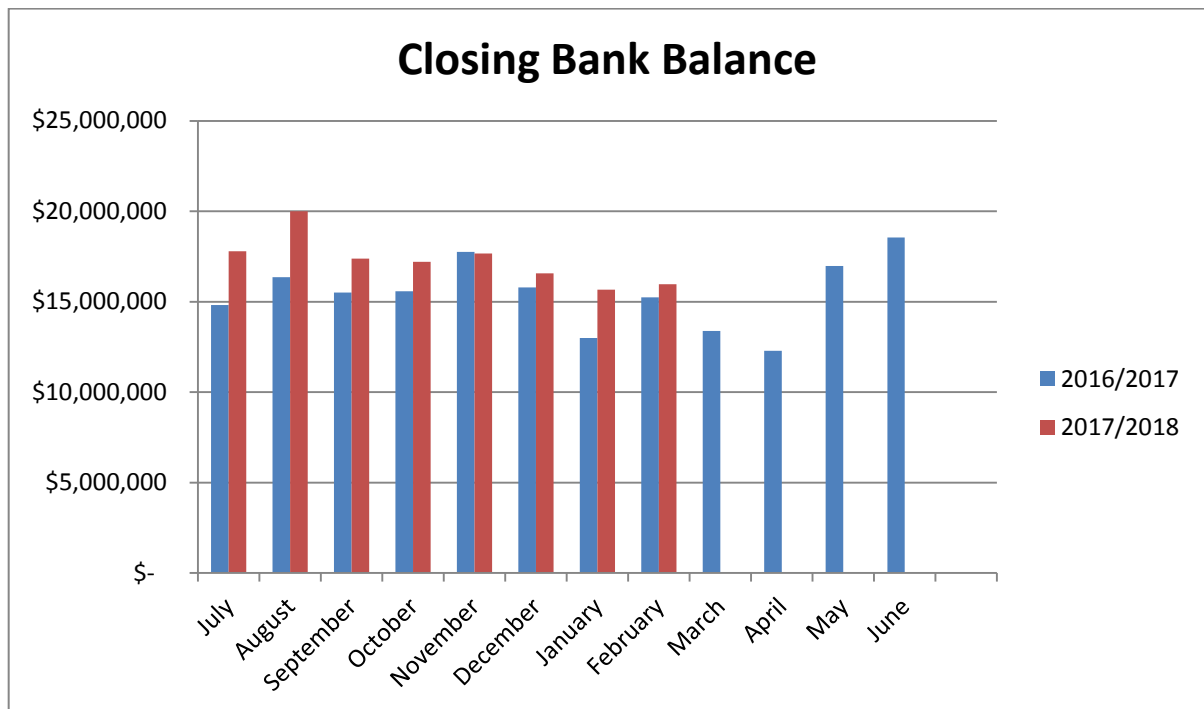
## **Ordinary Meeting – 15 March 2018**

Balance as per Bank Account History as at 28 February 2018

<b>Month</b>	<b>Funds Held in General Account</b>	<b>Funds Held in Trust Account</b>	<b>Mayors Bushfire Appeal Trust Account</b>	<b>Investment</b>	<b>TOTAL</b>	<b>Net of Outstanding Deposits and Un-presented Cheques</b>	<b>End of Month Closing Bank Balance</b>
Jun-17	248,391	347,521	69,642	17,862,756	<b>18,528,310</b>	24,115	<b>18,552,425</b>
Jul-17	1,954,020	348,000	69,715	16,156,553	<b>18,528,288</b>	(742,487)	<b>17,785,801</b>
Aug-17	3,865,910	348,000	50,412	15,355,865	<b>19,620,187</b>	382,990	<b>20,003,177</b>
Sep-17	1,059,957	348,000	50,436	16,639,790	<b>18,098,183</b>	(716,905)	<b>17,381,278</b>
Oct-17	2,145,381	289,168	65,567	15,168,459	<b>17,668,575</b>	(464,378)	<b>17,204,197</b>
Nov-17	412,339	294,468	60,589	16,748,143	<b>17,515,539</b>	148,886	<b>17,664,425</b>
Dec-17	1,477,875	296,668	60,610	14,860,625	<b>16,695,778</b>	(130,348)	<b>16,565,430</b>
Jan-18	1,708,650	249,400	60,670	13,585,313	<b>15,604,033</b>	65,834	<b>15,669,867</b>
Feb-18	1,684,661	249,400	60,687	13,753,031	<b>15,747,780</b>	213,178	<b>15,960,958</b>

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**



### **RECOMMENDATION**

That Council accept the Bank Reconciliation Report for the month ending 28 February 2018.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 20 Investments and Term Deposits for Month Ending 28 February 2018**

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Supervisor Finance – Lisa Grammer
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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#### **Reason for Report**

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

#### **Background**

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General ) Regulation 2005 (the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

#### **Issues**

##### ***Comments on Performance for the Month***

##### ***Term Deposits and At Call Accounts***

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

During the month \$1m worth of term deposits matured, earning Council a total of \$6,041 in interest.

New placements of \$3m were made and the month end balance was \$9.5m.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$1.838m were made from these accounts and \$5,866 interest was received on the balances in the accounts resulting in a month end "At Call" balance of \$4.253m.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### *Income Return*

The average rate of return on Investments for the month of 2.12% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 1.82% by 30 points or 16%.

On a year to date basis, interest received, and accrued, totals \$224,311 which is 62% of the annual budget.

Depending upon the timing of forecast cash flows, consideration is given to investing for higher interest yields.

### **Options**

Nil.

### **Financial Implications**

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate. Depending on interest rate movements Council may need to reconsider its projected interest revenue.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

### **Summary**

**Table 1: Investment Balances as at 28 February 2018**

<b>Financial Institution</b>	<b>Lodgement Date</b>	<b>Maturity Date</b>	<b>Total Days</b>	<b>Rating</b>	<b>Yield</b>	<b>Amount</b>
<b>At Call Accounts</b>						
NAB Cash Maximiser #	1-Feb-18	At Call	at call	AA-	1.19%	1,167,804
ANZ At Call	1-Feb-18	At Call	at call	AA-	0.75%	755,186
Regional Australia Bank	1-Feb-18	At Call	at call	Unrated	1.75%	1,023,107
NAB Bpay Account	1-Feb-18	At Call	at call	AA-	-	276,504
T Corp IM Cash Fund	1-Feb-18	At Call		0	1.70%	1,030,428
						<b>4,253,029</b>
<b>Term Deposits</b>						
Bank of Queensland	04-Dec-17	05-Mar-18	91	BBB+	2.40%	1,000,000
ME Bank	21-Nov-17	21-Mar-18	120	Unrated	2.45%	1,000,000
CBA	23-Jan-18	23-Apr-18	90	Unrated	2.45%	1,000,000
NAB	19-Feb-18	21-May-18	91	AA-	2.41%	1,000,000
NAB	20-Feb-18	21-May-18	90	AA-	2.44%	1,000,000
NAB	20-Feb-18	05-Jun-18	105	AA-	2.46%	1,000,000
Bank of Queensland	18-Dec-17	18-Jun-18	182	BBB+	2.60%	1,000,000
AMP	19-Jan-18	23-Jul-18	185	BBB+	2.60%	1,000,001
AMP	19-Jan-18	23-Jul-18	185	BBB+	2.60%	1,000,001
						<b>9,500,002</b>
<b>TOTAL</b>						<b>13,753,031</b>

# **WARRUMBUNGL SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

**Table 2: At Call and Term Deposits - Monthly Movements**

<b>Bank</b>	<b>Opening Balance</b>	<b>Net Placements/ Withdrawals</b>	<b>Interest Accrued/ Received</b>	<b>Closing Balance</b>
NAB Cash Maximiser #	2,166,381	(1,000,000)	1,423	1,167,804
ANZ At Call	754,754	-	432	755,186
Regional Australia Bank	1,021,735	-	1,372	1,023,107
NAB Bpay Account	114,651	161,853	-	276,504
T Corp IM Cash Fund	2,027,789	(1,000,000)	2,639	1,030,428
<b>Total at call</b>	<b>6,085,310</b>	<b>(1,838,147)</b>	<b>5,866</b>	<b>4,253,029</b>
Bank of Queensland	1,002,677	(1,006,041)	3,364	-
Bank of Queensland	1,003,803	-	1,836	1,005,639
ME Bank	1,004,752	-	1,874	1,006,626
CBA	1,500,803	-	2,811	1,503,614
NAB	-	1,000,000	593	1,000,593
NAB	-	1,000,000	533	1,000,533
NAB	-	1,000,000	538	1,000,538
Bank of Queensland	1,003,125	-	1,989	1,005,114
AMP	1,000,853	-	1,989	1,002,842
AMP	1,000,853	-	1,989	1,002,842
<b>Total Term deposits</b>	<b>7,516,866</b>	<b>1,993,959</b>	<b>17,516</b>	<b>9,528,341</b>
<b>Total</b>	<b>13,602,176</b>	<b>155,812</b>	<b>23,382</b>	<b>13,781,370</b>

### **Certification of Responsible Accounting Officer**

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

\_\_\_\_\_  
Responsible Accounting Officer

### **RECOMMENDATION**

That Council accept the Investments Report for the month ending 28 February 2018.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 21 Rates Report for Month Ending 28 February 2018**

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Casual Administration Officer – Jo Houghton
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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### **Reason for Report**

To report on Council's monthly rates and annual charges collection performance.

### **Background**

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2017 was 8.88% which is below the OLG recommended benchmark.

### **Issues**

The outstanding rates and annual charges ratio as at 28 February 2018 is higher than the 10% benchmark proposed by the OLG at 14.49%. The overall outstanding charges ratio as at 28 February 2018 is 11.94% which is attributed to the fact the third rates instalment was due 28 February 2018.

In 2015 Council introduced a system that allows Ratepayers the ability to receive and pay their rate notices online, to date 446 ratepayers are utilising this system.

### **Options**

For Council Information

### **Financial Considerations**

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

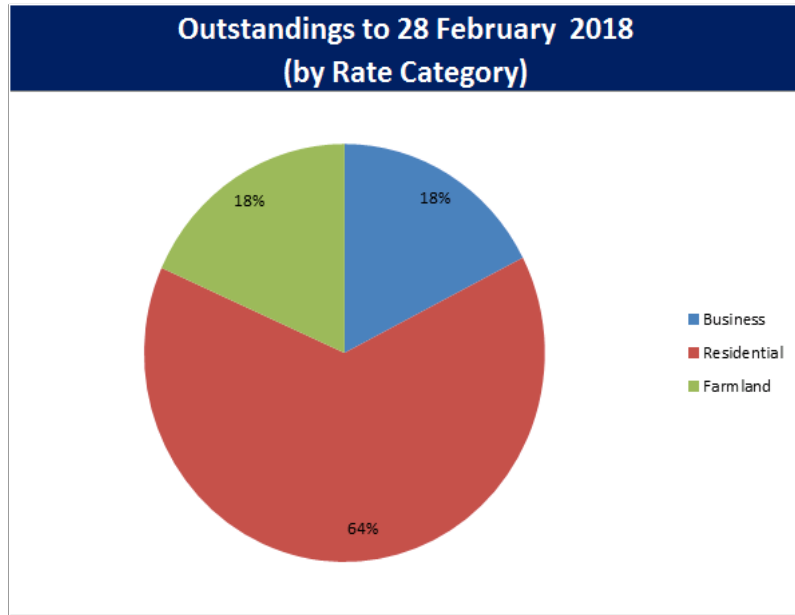
RATE/CHARGE TYPE	RATE ARREARS 2016/17	2017/18 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2017/18	COLLECTION % 2017/18	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	556,582	7,757,660	(165,578)	(8,318)	15,223	76,260	8,231,829	(5,680,324)	2,551,505	69.00%	999,931	12.15%
Water	229,206	1,445,691	(71,728)	(33,303)	8,359	-	1,578,225	(991,400)	586,825	62.82%	324,213	20.54%
Sewerage	103,222	1,077,920	(51,355)	(19)	3,954	-	1,133,722	(758,430)	375,292	66.90%	163,703	14.44%
Trade Waste	876	8,597	-	-	20	-	9,493	(6,452)	3,041	67.97%	1,497	15.77%
Storm Water	9,433	105,901	-	(1)	383	-	115,716	(80,702)	35,014	69.74%	14,888	12.87%
Garbage	258,538	1,903,579	(106,312)	324	9,489	-	2,065,618	(1,311,932)	753,686	63.51%	398,349	19.28%
<b>TOTAL RATES AND ANNUAL CHARGES</b>	<b>1,157,857</b>	<b>12,299,348</b>	<b>(394,973)</b>	<b>(41,317)</b>	<b>37,428</b>	<b>76,260</b>	<b>13,134,603</b>	<b>(8,829,240)</b>	<b>4,305,363</b>	<b>67.22%</b>	<b>1,902,581</b>	<b>14.49%</b>
Sewer Access (Water Billing)	146,338	232,002	-	15	2,291	-	380,646	(182,652)	197,994	47.98%	69,396	18.23%
Water Consumption	649,131	1,383,671	-	(5,713)	17,163	7,467	2,051,719	(1,022,069)	1,029,650	49.82%	381,156	18.58%
Sewer Consumption	37,413	101,391	-	-	396	-	139,200	(70,914)	68,286	50.94%	18,934	13.60%
Trade Waste	26,699	101,808	-	-	207	-	128,714	(47,426)	81,288	36.85%	13,544	10.52%
<b>TOTAL WATER SUPPLY SERVICES</b>	<b>859,581</b>	<b>1,818,872</b>	<b>-</b>	<b>(5,698)</b>	<b>20,057</b>	<b>7,467</b>	<b>2,700,279</b>	<b>(1,323,061)</b>	<b>1,377,218</b>	<b>49.00%</b>	<b>483,030</b>	<b>17.89%</b>
<b>GRAND TOTAL</b>	<b>2,017,438</b>	<b>14,118,220</b>	<b>(394,973)</b>	<b>(47,015)</b>	<b>57,485</b>	<b>83,727</b>	<b>15,834,882</b>	<b>(10,152,301)</b>	<b>5,682,581</b>	<b>64.11%</b>	<b>2,385,611</b>	<b>15.07%</b>

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

Analysis by Council staff has indicated that of the rates and annual charges outstanding amount, 64% relates to residential properties, while 18% relates to farmland and 18% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy					Water levy				Grand Total
	General	Domestic Waste	Water Access	Trade Waste	Storm Water	Sewer Access	Water Usage	Sewer Usage	Trade Waste	
Business	100,788	100,801	56,361	1,497	5,318	47,718	71,742	18,934	13,544	416,703
Residential	470,758	288,819	267,851	-	9,571	185,381	309,414	-	-	1,531,794
Farmland	428,385	8,729	-	-	-	-	-	-	-	437,113
Total	999,930	398,349	324,212	1,497	14,889	233,099	381,156	18,934	13,544	2,385,611

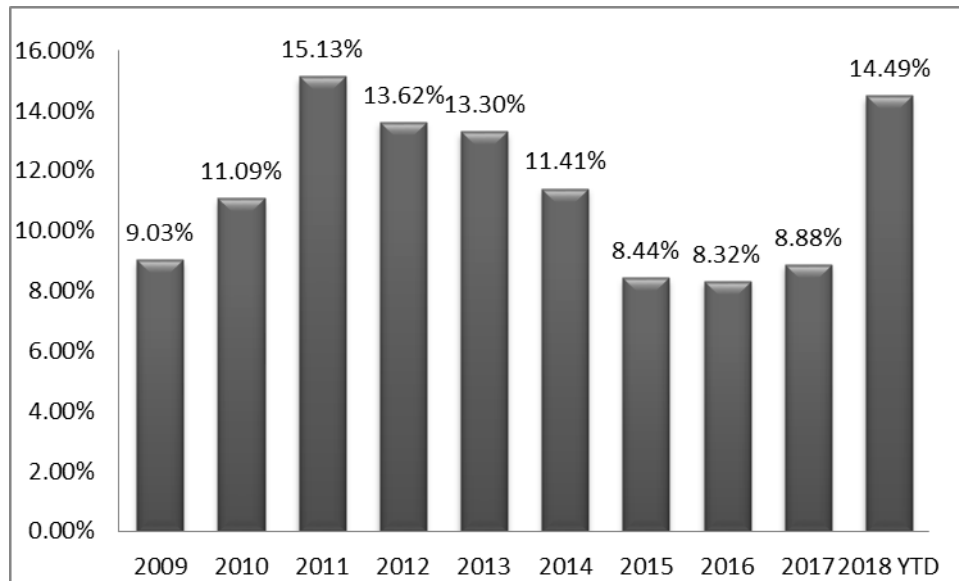
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

**Graph 1: Ratio by Year**



### **RECOMMENDATION**

For Council's information.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 22 Coonabarabran Water Supply and Demand – Status Report for Period Ending 28 February 2018**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Warrumbungle Water
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Public Infrastructure & Services
<b>Priority:</b>	P17 Communities across the Shire are supported by the secure, long term supply of energy and clean water.

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#### **Reason for Report**

The purpose of this report is to provide Council with an update on the water supply and demand situation in Coonabarabran.

#### **Background**

Council will be aware that the water level in Timor Dam is at the lowest level in recorded history. With no inflow over the recent spring and summer months, the water level in the dam has steadily depleted. At the end of February 2018, the remaining volume of water in the dam is 320 megalitres (ML) or 28.1% of total capacity. A graph showing rate of depletion in dam capacity is shown in Attachment 1.0.

Council will also be aware that town water supply in Coonabarabran is being supplemented by four (4) bores and from a river well in Namoi Street. Three of these bores pump to the river well, where water from the bores and the river is pumped to the water treatment plant on Timor Road. Long term supply from the river well is not expected to meet demand and may not be sustainable if flow in the river ceases.

Level 6 water restrictions were introduced on the 7 March 2018.

#### **Issues**

It is expected that outflow from Timor Dam will cease to operate under gravity when the level reaches 20% of capacity. A pump out system has been installed to access the water when outflow by gravity is no longer available. The quality of the water at very low levels is not known and hence the remaining 220 ML of water may not all be available for town water supply.

As an emergency measure, a program of bore construction has commenced along Timor Road. To date seven (7) sites have been identified as potential bore sites. At the time of preparing this report, test drilling has occurred at six (6) sites. Assessing the potential of each bore site includes logging of intercepted aquifers as well as water quantity and quality and potential supply rates. To date draw down testing has occurred at the site in the grounds of the water treatment plant. Before any of the bores are approved for production it will be necessary to prepare a hydrogeological study of each site and advertise the proposal for 28 days.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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Water consumers in Coonabarabran have generally responded to the onset of low water supplies by reducing consumption. The average daily production of water at the Coonabarabran Water Treatment Plant has trended downwards over recent weeks as shown in Attachment 2.0. Currently the average daily water production is around 0.9Ml per day. No targets have been formally set for average daily consumption, however it is desirable to halve the current consumption rate, that is, an average daily consumption of 0.45Ml per day.

### **Options**

Council has discretion in this matter.

### **Financial Considerations**

Council has received advice from the State Government that funding of \$200,000 is available for test drilling and assessment associated with the emergency bores, subject to a \$25,000 contribution from Council. Also, Council has received advice that funding of \$400,000 is available for installation of the Timor Dam pump out system, subject to a contribution by Council of \$100,000.

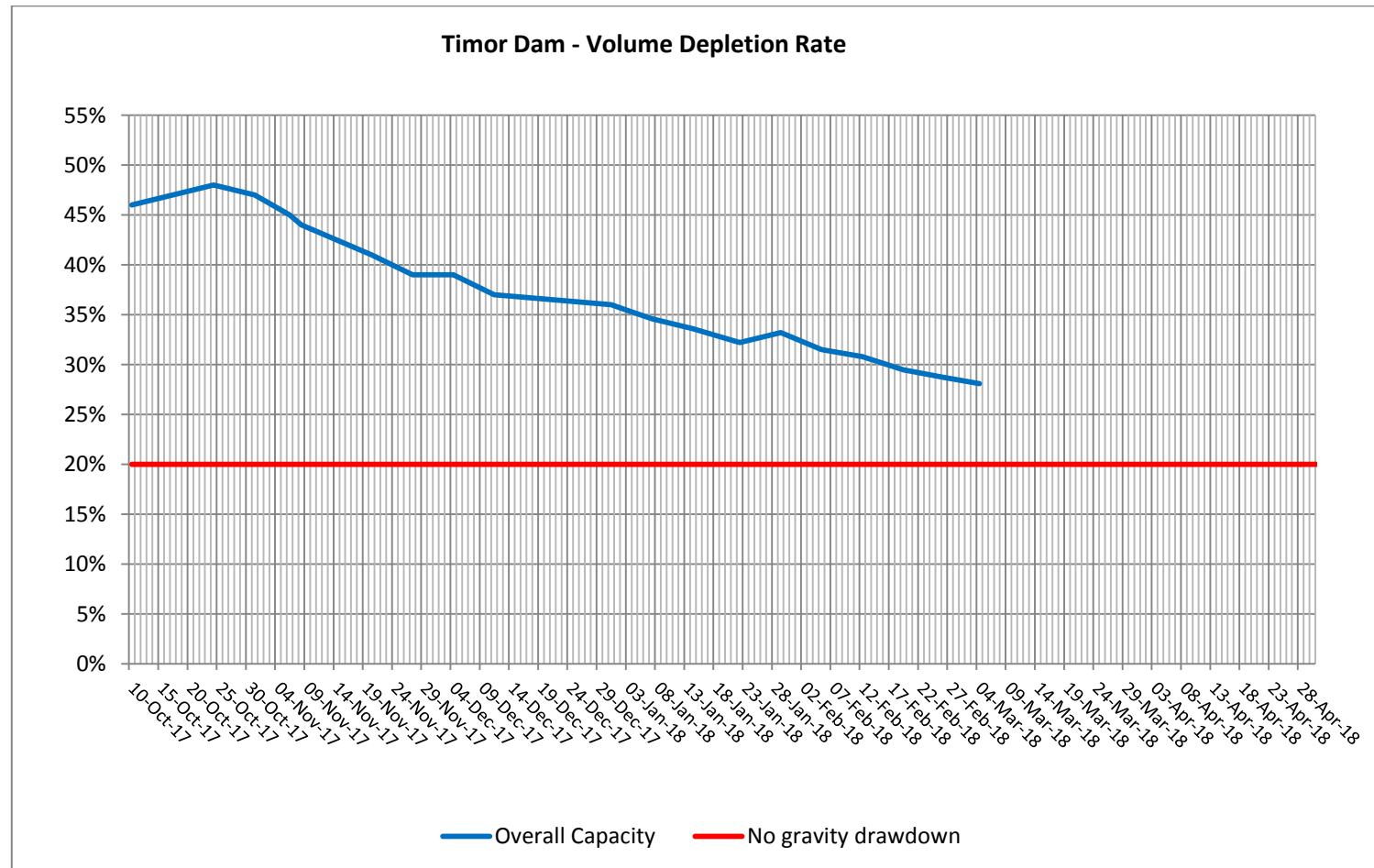
### **RECOMMENDATION**

That the report on the current situation with Coonabarabran water supply and demand for the period ending 28 February 2018 be noted.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

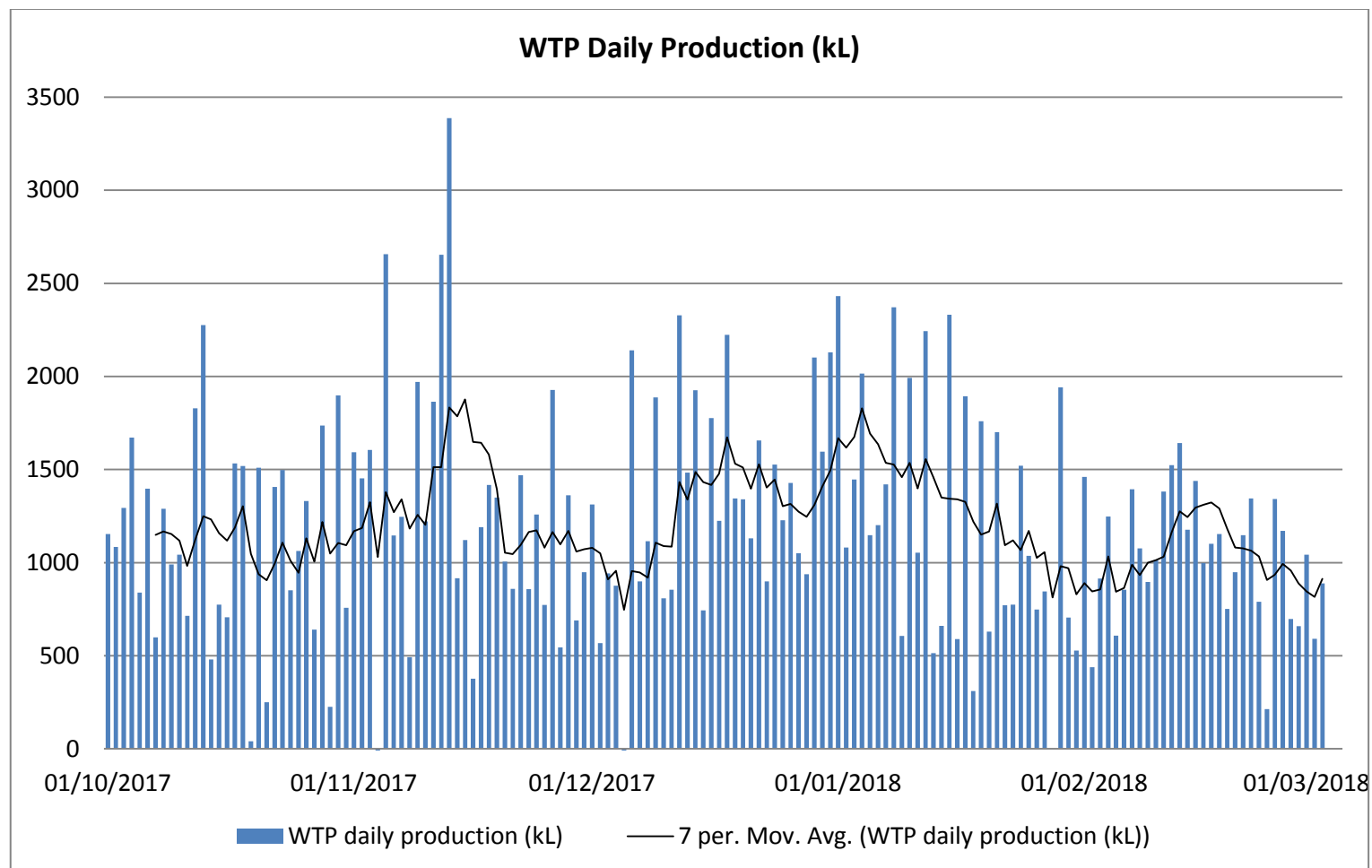
### Attachment 1.0 – Water Volume Depletion in Timor Dam



# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

### Attachment 2.0 – Daily Production at the Coonabarabran Water Treatment Plant



# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 23 Rural Road Naming Request – Off Warrumbungles Way, 2.6km South of Newell Highway**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Urban Services
<b>Author:</b>	PA to Director Technical Services – Jenni Maundrell
<b>CSP Key Focus Area:</b>	Rural & Urban Development
<b>Priority:</b>	RU4 – Our towns and villages are characterised by their attractiveness, appearance, safety and amenity

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#### **Purpose**

The purpose of this report is to name a rural road that intersects with Warrumbungles Way.

#### **Background**

Council resolved at the Ordinary meeting of 14 December 2017 as follows:

***‘246/1718 RESOLVED** that the road that intersects with Warrumbungles Way approximately 2.6km south of the Newell Highway is named Anns Lane, subject to consultation in accordance with guidelines from the Geographical Names Board and no objections being received.’*

The proposal was advertised in accordance with Regulation 7 of the Roads Regulation 2008.

#### **Issues**

Objection was raised by the Geographical Names Board (GNB) under *Principle 6.7.4 Uniqueness, Duplication* of the NSW Addressing User Manual, whereby a road name will be regarded as a duplicate if it is the same or similar in spelling or sound to an existing name. There is already an Ann Street located in Coonabarabran.

A submission was received from the property owner that made the original request to name the road. While expressing support for the proposal, the property owner stated their preference was for the name ‘Granny Annes Lane’.

#### **Options**

Council has discretion in this matter. There is no ‘master list’ of road names that Council may reference. ‘Granny Annes Lane’ has received approval from the GNB.

#### **Financial Considerations**

The funds that are required for advertising the proposed road name and erection of a sign are available within current budget allocations.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **RECOMMENDATION**

That the road that intersects with Warrumbungles Way approximately 2.6km south of the Newell Highway is named Granny Annies Lane, subject to consultation in accordance with guidelines from the Geographical Names Board and no objections being received.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 24 Wallaroo Street Dunedoo Stormwater Drainage Project**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Design Services
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Rural and Urban Development
<b>Priority:</b>	RU4 – Our towns and villages are characterised by their attractiveness, appearance, safety and amenity.

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#### **Reason for Report**

The purpose of this report is to review the drainage project in Wallaroo Street, Dunedoo and propose a strategy for development of the project.

#### **Background**

The Wallaroo Street drainage project was last reported to Council on 16 October 2014 and prior to that on 19 December 2013. The detailed drainage design proposed for Wallaroo Street and Bullinda Street did not receive favourable endorsement from residents and the project was generally sent back to the 'drawing board'.

The purpose of the drainage project is to enable Wallaroo Street, south of Bullinda Street to be bitumen sealed. Without drainage infrastructure in place, the drainage problems that currently occur during minor to moderate rainfall will be magnified if the road is bitumen sealed.

#### **Issues**

The town of Dunedoo has been built on the side of a hill and alongside the Talbragar River. There is virtually no drainage infrastructure in the town to take stormwater from the southern end of town, or the most elevated areas, to the northern end and to the river in a controlled manner.

The drainage design considered in 2014 proposed to convey stormwater drainage from Wallaroo Street east along Bullinda Street towards Wargundy Street. One of the criticisms of this proposal was that surface drainage in Wargundy Street would remain uncontrolled as it flowed north towards the river. Investigations into options to direct stormwater flows from Wallaroo Street east towards a gully line have been undertaken, however none are feasible.

Other options currently being investigated include construction of a network of underground stormwater pipe lines to direct stormwater drainage flows to a dam at the Golf Course, which is on land owned by Council. One potential alignment option for the underground pipe network is shown in Attachment 1.0.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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Establishment of an underground stormwater pipe line 'spine' as shown in Attachment 1.0 will allow for future development of street drainage, including kerbing and guttering in the eastern area of Dunedoo. That is, the proposal will allow stormwater drainage to be controlled in Wallaroo Street, as well as Wargundy Street and streets intersecting with Wargundy Street.

The proposed underground stormwater drainage will need to be designed to optimise the flowrate capacity of the pipelines at least cost. Generally, it will only be economically feasible to design an underground stormwater drainage system to convey the average flowrate from a 1 in 5 year storm event.

### **Options**

Council has discretion in this matter. What is clear, however, is that the lack of underground stormwater drainage in the eastern area of the Dunedoo township is a constraint on development of street landscapes. Without investment in stormwater drainage it is not advisable to continue to construct bitumen seal roads, including Wallaroo Street, nor is it advisable to construct kerbing and guttering in the eastern area of Dunedoo. Furthermore, complaints about stormwater entering properties from the street will continue.

### **Financial Considerations**

An allocation of \$350,000 is included in 2017/18 budget for the Wallaroo Street drainage project. This allocation is funded from General Fund. Initial estimates to construct a network as shown in Attachment 1.0 indicate the cost to be in the range \$700,000 to \$900,000.

The current R2R Program concludes on 30 June 2019 and within the remaining allocation there is expected to be sufficient funding to make a \$350,000 allocation to the Wallaroo Street drainage project. Another potential source of funding is the stormwater levy. Any proposal to allocate further funding to the project in 2018/19 and 2019/29 is subject to upcoming budget considerations by Council.

### **RECOMMENDATION**

1. That in principle support is provided to a \$900,000 underground stormwater drainage project for the eastern side of Dunedoo, from Wallaroo Street to the Golf Course dam. The program is funded over the years 2017/18, 2018/19 and 2019/20 from the Roads to Recovery Program and the Stormwater Levy.
2. That concept designs for an underground stormwater drainage system for the eastern area of the Dunedoo township be prepared, and consultation undertaken with residents in streets affected by the proposed drainage infrastructure.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

### Attachment 1.0 – Wallaroo Drainage Project – Pipeline Alignment Option



# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 25 2017/18 Technical Services Works Program – Road Operations, Urban Services & Water Services**

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Road Operations & Urban Services
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Public Infrastructure & Services
<b>Priority:</b>	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

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#### **Reason for Report**

The Works Program for the Technical Services Division of Council for 2017/18 is presented for information.

#### **Background**

The 2017/18 Works Program including expenditure until the end of February 2018 for all projects in Technical Services is presented in Attachment 1.0.

Attachment 2.0 contains three tables a list of roads that have been graded since the 1 July 2017. A list of road maintenance requests and roads scheduled for maintenance over the next two months can also be found in Attachment 2.0. The schedule of road maintenance grading will vary depending upon availability of water.

#### **Issues**

The Works Program presented in Attachment 1.0 includes a percentage completion of the scope of works for each project.

#### **Options**

Council has discretion in relation to the Capital Works Program and the Works Program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

#### **Financial Considerations**

The Works Program in Attachment 1.0 contains budget allocations and expenditure on the projects.

#### **RECOMMENDATION**

The 2017/18 Works Program presented in Attachment 1.0 and Attachment 2.0 be noted for information only.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

### Attachment 1.0 – Technical Services 2017/18 Works Program

Task Name	Budget Allocation (\$)	Expend (\$)	Est % Complete
<b>Technical Services</b>	<b>21,965,717</b>	<b>8,068,661</b>	<b>50%</b>
<b>Asset &amp; Design Services</b>	<b>62,452</b>	<b>4,990</b>	<b>20%</b>
Survey equipment	24,000	0	0%
Eng design software	13,000	1,884	30%
traffic counters	7,500	0	0%
<b>Road Safety Programme</b>	<b>17,952</b>	<b>3,106</b>	<b>45%</b>
Plan B	5,150	0	0%
Child Restraint	1,750	0	0%
Workshop for Supervisors of L Drivers	767	564	80%
Bike Week	2,000	2,015	100%
Just Slow Down on Local Roads	4,000	527	20%
Free Cuppa for driver	2,085	0	0%
Pedestrian & Bike Safety	2,200	0	0%
<b>Fleet Services</b>	<b>3,408,665</b>	<b>1,512,371</b>	<b>60%</b>
Minor plant purchases	15,000	7,972	50%
Plant & equipment purchases	3,224,010	1,504,399	60%
Coona workshop capital items	14,655	0	0%
Traffic light	30,000	0	0%
Plant 30 - light vehicle	35,000	0	0%
New bobcat	90,000	0	0%
<b>Road Operations</b>	<b>10,576,412</b>	<b>5,534,275</b>	<b>60%</b>
<b>RMS Work Orders</b>	<b>2,973,000</b>	<b>1,797,857</b>	<b>70%</b>
Heavy Patching	580,000	474,166	100%
South Merrygoen	500,000	658,271	95%
South Merrygoen - skew culvert	250,000	105,297	50%
HW 27, Lighthouse Hill, drains/shlders	75,000	0	0%
Vegetation Control*	30,000	0	0%
HW18, Gap drainage improvements	40,000	1,835	2%
HW27 culvert repairs	130,000	0	0%
HW17, shlder widening, Dows lane	98,000	6,316	2%
HW27, shlder widening, Sullivan street	80,000	0	0%
Dunedoo HV parking bay	250,000	271,054	90%
Truck stopping bay projects	30,000	12,102	80%
Replacement of service signs	5,000	4,715	100%
Resealing program	905,000	264,101	100%
<b>Local Roads</b>	<b>4,042,667</b>	<b>1,722,143</b>	<b>50%</b>
<b>Local Roads reseals</b>	<b>563,915</b>	<b>390,957</b>	<b>80%</b>
Reseal program - TBA	563,915	390,957	80%

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

Task Name	Budget Allocation (\$)	Expend (\$)	Est % Complete
<b>L R bridges &amp; cwys</b>	<b>698,432</b>	<b>56,902</b>	<b>10%</b>
Coonagoony bridge	4,183	5,331	100%
Box Ridge Rd - Cwy	44,249	28,521	100%
Ross Crossing Bridge - approaches	10,000	6,500	95%
Mia Mia Rd - cwy	60,000	0	0%
Napier Lane(Garrawilla) - cwy	60,000	0	0%
Napier Lane (Mt Warwick) - cwy	60,000	0	0%
Quia Rd - cwy	60,000	0	0%
Leaders Rd - Cwy	0	0	0%
Todd's Crossing - Teridgerie Creek	400,000	16,550	10%
<b>Local Road pavements</b>	<b>1,657,311</b>	<b>937,949</b>	<b>60%</b>
Wool Rd Rehabilitation	178,758	204,095	100%
Munns Rd including causeway	250,000	37,993	50%
Gentle Annie Rd - Pavement Rehab	250,000	139,199	70%
Neilrex Rd - unsealed pave rehab.	200,000	0	0%
Neilrex Road - pavement rehab	98,424	9,634	5%
Rotherwood Rd - sealed rehab.	150,000	100,827	80%
Turee Vale Rd - sealed pave rehab	150,000	51,810	80%
Wyuna Rd - Extension of seal	200,000	244,097	80%
Beni Xing Rd - safety improvemetns	180,129	150,294	100%
<b>Local Roads Gravel Resheeting</b>	<b>1,123,009</b>	<b>336,335</b>	<b>35%</b>
Local Rds resheeting	0	12,251	0%
Munns Rd	175,000	96,369	100%
Dinby Lane	50,000	0	0%
Newbank Lane	70,000	0	0%
Tabletop Rd	45,000	30,583	100%
Bourke & Halls Rd	45,000	0	0%
Wingabutta Rd	90,000	0	0%
Hawkins Lane	40,000	0	0%
Hawkins Rd	40,000	0	0%
Wardens Rd	50,000	0	0%
Mt Hope Rd	125,000	84,630	70%
Sandy Ck Rd	120,000	0	0%
Dandry Rd	120,000	0	0%
Carmel Lane	47,728	0	0%
Wyuna Rd	105,281	112,502	100%
<b>Regional Roads</b>	<b>3,556,085</b>	<b>2,011,662</b>	<b>40%</b>
<b>Regional Roads reseals</b>	<b>647,072</b>	<b>155,697</b>	<b>90%</b>
Reseals Rd 1	647,072	155,697	90%
<b>Pavement Rehab</b>	<b>1,656,771</b>	<b>944,220</b>	<b>70%</b>

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

Task Name	Budget Allocation (\$)	Expend (\$)	Est % Complete
Black Stump Way rehab.	1,174,197	718,361	70%
Vinegaroy Rd - pave rehab	169,000	5,719	2%
Vinegaroy Rd - pave rehab	150,250	220,140	95%
Timor Rd - Shoulder Rehab	163,324	0	0%
<b>Black Spot programme</b>	<b>507,408</b>	<b>167,477</b>	<b>40%</b>
Baradine Rd - widening, guardrail	507,408	167,477	40%
<b>Regional Road Bridges</b>	<b>744,834</b>	<b>744,268</b>	<b>95%</b>
Allison bridge	744,834	744,268	85%
<b>Aerodromes</b>	<b>4,660</b>	<b>2,613</b>	<b>100%</b>
Repainting of Coona terminal bldg	4,660	2,613	100%
<b>Urban Services</b>	<b>2,408,134</b>	<b>488,527</b>	<b>35%</b>
<b>Parks &amp; Gardens</b>	<b>110,344</b>	<b>46,751</b>	<b>15%</b>
<b>Baradine</b>	<b>27,020</b>	<b>22,553</b>	<b>80%</b>
Lions Park - internal path	15,000	15,063	100%
Lions Park - from Darling street	8,000	7,490	100%
Lions Park - shade renewal	4,020	0	0%
<b>Binnaway</b>	<b>20,000</b>	<b>0</b>	<b>0%</b>
Len Guy Park - softfall upgrade	20,000	0	0%
<b>Coolah</b>	<b>45,000</b>	<b>24,198</b>	<b>0%</b>
McMasters Park - path to toilet	25,000	0	0%
Softfall under playground equip	20,000	24,198	100%
<b>Dunedoo</b>	<b>8,324</b>	<b>0</b>	<b>0%</b>
Milling Park Irrigation System	8,324	0	0%
<b>Mendooran</b>	<b>10,000</b>	<b>0</b>	<b>0%</b>
Mendooran Park - town water	10,000	0	0%
<b>Ovals</b>	<b>406,767</b>	<b>14,199</b>	<b>5%</b>
Netball Courts - Coonabarabran	298,467	6,709	5%
Robertson Oval - seat replacement	6,000	0	0%
Robertson Oval - Amenities	27,300	1,200	0%
Master plan - each sporting precinct	25,000	0	0%
Coona Oval - reseal roads	50,000	6,290	10%
<b>Swimming Pools</b>	<b>223,186</b>	<b>52,740</b>	<b>30%</b>
<b>Baradine</b>	<b>75,500</b>	<b>13,580</b>	<b>0%</b>
Shade structure	40,000	0	0%
Painting, stage 1 & 2	17,500	13,580	100%
Reconnection of lights	8,000	0	0%
Baradine - Pump room rehabilitation	10,000	0	0%
<b>Binnaway</b>	<b>11,000</b>	<b>11,800</b>	<b>80%</b>
Binnaway main pool ladders	8,000	11,800	100%
Removal of large pine tree	3,000	0	0%

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

Task Name	Budget Allocation (\$)	Expend (\$)	Est % Complete
<b>Coolah</b>	<b>74,000</b>	<b>10,230</b>	<b>20%</b>
Rain tank & pump for irrigation	4,000	0	0%
Coolah disable chair lift	10,000	0	0%
Water tanks at all pools	60,000	10,230	50%
<b>Coonabarabran</b>	<b>8,000</b>	<b>17,130</b>	<b>80%</b>
Injector dosing system	3,000	0	0%
Rain tank & pump for irrigation	5,000	234	0%
Pool M & R		16,896	100%
<b>Dunedoo</b>	<b>36,686</b>	<b>0</b>	<b>0%</b>
pool improvements	2,686	0	0%
Awning over Canteen area	4,000	0	0%
Amenities roof - polycarbon	30,000	0	0%
<b>Mendooran</b>	<b>18,000</b>	<b>0</b>	<b>0%</b>
Upgrades to club room	1,000	0	0%
Mendooran chemical dosing units	2,000	0	0%
Disable access - pool, toilets	15,000	0	0%
<b>Town Streets</b>	<b>1,667,837</b>	<b>374,837</b>	<b>35%</b>
<b>Baradine</b>	<b>82,960</b>	<b>32,612</b>	<b>30%</b>
Baradine street reseals	18,963	0	0%
Progress Ass'n - gardens	5,000	5,012	100%
Flood levee	20,000	16,509	10%
Baradine - street lighting	8,000	0	0%
Footpath rehab	25,997	11,091	50%
Baradine - street trees	5,000	0	0%
<b>Binnaway</b>	<b>227,849</b>	<b>25,562</b>	<b>10%</b>
Street reseals	17,015	4,973	5%
Railway St - K&G	55,000	0	0%
Progress Ass'n - gardens	5,000	5,000	100%
Bullinda Street, new K & G	55,000	0	0%
Footpath Rehabilitation	10,000	0	0%
Shared path - Renshaw St to River	15,834	15,589	100%
Corry Bridge - western approach	40,000	0	0%
Renshaw St - drainage western end	30,000	0	0%
<b>Coolah</b>	<b>320,705</b>	<b>148,257</b>	<b>25%</b>
Street reseals	28,290	3,203	5%
Street lights Coolah	8,000	0	0%
Footpath rehabilitation	30,000	0	0%
Booyamurra St K&G	70,413	0	0%
Drainage study, Martin street	16,000	0	0%
Goddard Street shared path	123,002	145,054	100%

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

Task Name	Budget Allocation (\$)	Expend (\$)	Est % Complete
Goddard St Drainage - Binnia & Martin	45,000	0	0%
<b>Coonabarabran</b>	<b>560,888</b>	<b>144,685</b>	<b>35%</b>
Cassilis - Robertson to Namoi - new footpath	40,000	0	0%
Dalgarno - footpath rehabilitation	20,000	0	0%
Dalgarno Street Western end Pave Rehab	19,327	0	0%
John St., K & G rehab	37,579	0	0%
Street reseals	90,508	5,287	5%
Crane St - Pavement Rehab	50,000	0	0%
John ST. K&G rehab	70,000	0	0%
Street Trees - Cowper St, Edwards - Dalgarno	30,000	0	0%
Street trees - Charles, Edward to Dalgarno	30,000	0	0%
Barker St Drainage pipe	20,000	0	0%
Pipe design - opposite Yuluwirri	6,000	0	0%
Drainage - Belar St & Merebene Street	70,000	0	0%
Edwards Street - shared path	77,474	139,398	100%
<b>Dunedoo</b>	<b>428,420</b>	<b>7,630</b>	<b>5%</b>
Wallaroo St - drainage design	350,000	0	0%
Wargundy street drainage design	15,000	0	0%
Street reseals	25,420	2,800	5%
Footpath rehab	20,000	4,830	40%
Dish drain - Yarrow st at Bandulla, sth side	18,000	0	0%
<b>Mendooran</b>	<b>47,015</b>	<b>16,091</b>	<b>40%</b>
Street reseals	17,015	0	0%
Footpath rehab.	30,000	16,091	50%
<b>Warrumbungle Water</b>	<b>3,269,589</b>	<b>351,487</b>	<b>10%</b>
<b>Baradine</b>	<b>1,068,657</b>	<b>32,141</b>	<b>15%</b>
Meter replacements	5,000	2,379	30%
Mains replac. Narren, Walker to Queen	52,000	14,669	80%
Removal of dead ends - Bligh to Castlereagh	31,223	0	0%
Renewal of treatment plant clarifier	853,434	0	0%
Baradine Reservoir - clean	77,000	14,995	50%
Water tower - Kenebri	50,000	98	0%
<b>Binnaway</b>	<b>514,847</b>	<b>54,500</b>	<b>20%</b>
Meter replacements	5,000	8,139	100%
Mains Ext - Andys Lane to Castlereagh	17,000	5,451	5%
Back up bore	385,847	33,230	35%
Relocate services - Renshaw Street	25,000	0	0%
Mains Ext - Innes St, Quandong & Frater	12,000	3,484	5%
Mains Ext - Castlereagh St & Ulinda St	70,000	4,196	5%
<b>Coolah</b>	<b>450,538</b>	<b>67,630</b>	<b>30%</b>

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

Task Name	Budget Allocation (\$)	Expend (\$)	Est % Complete
Mains Ext, Cunningham, Campbell to Gilmore	15,000	0	0%
Meter replacements	5,000	2,522	50%
Mains Ext., Central Lane to Martin St	15,000	0	0%
Mains Ext shop lane. East side to Martin St	10,000	0	0%
Back up bore	405,538	65,108	50%
<b>Coonabarabran</b>	<b>781,660</b>	<b>150,440</b>	<b>30%</b>
meter replacements	5,000	0	0%
Mains replacement	26,000	25,408	100%
Dead storage	210,000	43,648	80%
Tools	5,000	355	5%
Telemetry upgrade all towns	927	1,708	100%
Mains ext. - Camp St, Namoi - Anne	50,000	11,060	10%
Raising Timor Dam wall - study	284,733	25,116	20%
Rekeying water sites	50,000	0	0%
Water supply emergency bores	150,000	43,145	25%
<b>Dunedoo</b>	<b>63,824</b>	<b>33,740</b>	<b>80%</b>
Mains Replac. - Wargundy Street	63,824	33,740	80%
<b>Mendooran</b>	<b>390,063</b>	<b>13,036</b>	<b>10%</b>
Mains Ext. River St, Brambil to Napier	30,000	0	0%
Mains Ext. River St, Farnell to Abbott	18,500	0	0%
Replace water meters	5,000	0	0%
Back up bore	256,563	13,036	10%
Mendooran water recommendations	80,000	0	0%
<b>Warrumbungle Sewer</b>	<b>2,240,465</b>	<b>177,011</b>	<b>10%</b>
<b>Baradine</b>	<b>23,746</b>	<b>7,650</b>	<b>50%</b>
Baradine pot renewals	20,000	0	0%
Camp Cypress sewer investigation	3,746	7,650	80%
<b>Coolah</b>	<b>355,853</b>	<b>48,743</b>	<b>30%</b>
Mains relining	62,036	34,548	100%
Coolah STP upgrade	243,817	14,195	5%
Sewer Coolah - smoke testing	50,000	0	0%
<b>Coonabarabran</b>	<b>477,398</b>	<b>48,289</b>	<b>20%</b>
Mains relining	123,223	18,143	100%
Pump station renewal	30,000	0	0%
Sewer Coona - smoke testing	60,000	0	0%
Telemetry upgrade - all towns	926	1,538	1%
Re-keying sewer sites	17,332	17,332	100%
Coona STP upgrade	245,917	11,276	5%
<b>Dunedoo</b>	<b>1,383,468</b>	<b>72,329</b>	<b>10%</b>
Mains relining - laneway, Cobbora & Tucklan	60,000	0	0%

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 15 March 2018

Task Name	Budget Allocation (\$)	Expend (\$)	Est % Complete
Dunedoo STP upgrade	1,273,468	14,279	10%
Sewer Dunedoo - smoke testing	50,000	58,050	0%

### Attachment 2.0 – Maintenance Grading of Unsealed Roads

Unsealed Roads - Completed grading maintenance year to date			Unsealed Roads - Completed grading maintenance year to date		
Road Name	Category	Length	Road Name	Category	Length
Angus	2	12.4	Kennedys	3	5
Avonside East & Nth Rd	1	3.9	Kerrawah	3	1
Banoon Road	3	4.2	Kilchurn	2	4
Beers	3	0.8	Lawson Park	1	2.8
Beni	1	10.3	Leaders	2	13.6
Berdeen	3	5.5	M Phillip	3	1.1
Berowra	1	4.6	Major Mitchell	2	0.5
Bingie Grumble	2	1	Melrose /riad	3	1.5
Blackburns	3	1	Merotherie Road	2	0.8
Bolton Creek Road	2	0.9	Mountainside	3	4.2
Bong Bong	3	3	Mt Hope	1	10.9
Boogadah	3	2.6	Munns	1	1.2
Box Ridge	1	29.7	Napier	1	8
Brown Springs	3	3.5	Narangarie	3	5.8
Burma	3	6.6	Nashs	3	3.3
Creennaunes	2	2	Nebile	3	5
Cumberdeen	3	2.1	Neilrex	1	6.2
Dapper	2	1	North Pine Ridge	1	3.9
Dennykymine	1	26	Oakey Creek	2	4
Diehm	3	1.4	Old Common Road	3	1.2
Eagleview	3	0.9	Patrick	2	8.5
Emu	3	0.1	Pine Ridge	1	3.6
Gamble Creek	2	21.3	Railway	3	1.8
Gowang	2	4.6	River Road	1	4.8
Grandchester	3	0.5	Saltwater	3	2.8
Guinema	2	18.73	Sandy Creek	2	2.7
Guinema Bugaldie	1	5.5	Sandy Creek Road	2	1.8
Gum Nut	3	0.5	Scully	3	1.1
Gundare	3	8	Tibuc	3	2.2
Hawkins	3	1.5	Tooraweenah	3	5.5
Hickeys	2	5.6	Walker	3	1.8

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

Unsealed Roads - Completed grading maintenance year to date		
Road Name	Category	Length
Homeleigh	3	2
Homeliagh Drive	3	2.8
Homestead	3	7.1
Hotchkiss	2	2.8
Iona (North)	3	5
Kanoona	1	4.5

Unsealed Roads - Completed grading maintenance year to date		
Road Name	Category	Length
Walleroo	2	2.6
Warrigal	3	2.5
Wyuna	1	6.2
Yaminbah	2	13.9
Yarragrin	1	7.5
Yattendon	3	1.4
Yearinan	2	1

Maintenance requests received in October & November
Brooks Rd
Cobborah Rd
Tonniges Rd
Bolton Creek Rd
Ropers Rd
Digilah Rd
Marombi Rd
Pibbon Rd
River Rd
Lockerbie Rd
Melrose Rd

Unsealed Road - Upcoming Grading Maintenance program **
Cumbil Rd
Girragulang Rd
Locknaw Rd
Lynwood Rd
Mooren Rd
Sandy Creek Rd
Morrisseys Rd
Dandry Rd
Borambitty Rd
Lockerbie Rd

\*\* Scheduling of road maintenance is now influenced by availability of water.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 15 March 2018**

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### **Item 26 Biodiversity Conservation Act 2016**

<b>Division:</b>	Development Services
<b>Management Area:</b>	Town Planning
<b>Author:</b>	Town Planner – Ashleigh Stewart
<b>CSP Key Focus Area:</b>	Natural Environment
<b>Priority:</b>	NE3.2 Ensure development assessments and all reviews of environmental factors are completed with the aim of minimising damage to the environment.

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#### **Reason for Report**

To inform Council of its obligations under the Biodiversity Conservation Act 2016 in relation to biodiversity impacts associated with developments that require consent under the Environmental Planning and Assessment Act 1979.

#### **Background**

The Biodiversity Conservation Act 2016, together with the Biodiversity Conservation Regulation 2017 which came into force as of Sunday, 25 February 2018 outlines the framework for assessment and approval of biodiversity impacts associated with developments that require consent under the Environmental Planning and Assessment Act 1979.

The Act introduces a Biodiversity Offsets Scheme. A development to which the Biodiversity Offset Scheme applies will be required to prepare a Biodiversity Development Assessment Report to accompany a development application.

The Biodiversity Offsets Scheme is a framework to avoid, minimise and offset impacts on biodiversity from development and clearing, and to ensure land that is used to offset impacts is secured in-perpetuity.

There are two key elements to the Biodiversity Offsets Scheme:

- A. Developers and landholders who undertake development or clearing, generating a credit obligation which must be retired to offset their activity.
- B. Landholders who establish a biodiversity stewardship site on their land, generating credits to sell to developers or landholders who require those credits, to securely offset activities at other sites.

#### **Part A: Undertaking Development or Clearing and Retiring Credits**

There are five key steps to participating in the Scheme for developers or landholders ('proponents') who want to undertake development or clearing.

Step One, the proponent needs to determine whether the Scheme applies to their proposed activity in the early stages of the project.

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The Scheme applies to:

- Local development (assessed under Part 4 of the Environmental Planning and Assessment Act 1979) that is likely to significantly affect threatened species or triggers the Biodiversity Offsets Scheme threshold.
- State significant development and state significant infrastructure projects, unless the Secretary of the Department of Planning and Environment and the Chief Executive of OEH determine that the project is not likely to have a significant impact.
- Biodiversity certification proposals.
- Clearing of native vegetation in urban areas and areas zoned for environmental conservation that exceeds the Biodiversity Offsets Scheme threshold and does not require development consent.
- Clearing of native vegetation that requires approval by the Native Vegetation Panel under the Local Land Services Act.
- Activities assessed and determined under Part 5 of the Environmental Planning and Assessment Act 1979 (generally, proposals by government entities), if proponents choose to 'opt in' to the Scheme.

Step Two, an accredited assessor applies the Biodiversity Assessment Method (BAM) and offsetting rules to the activity.

Step Three, the Consent Authority assesses the application and determines whether to approve or refuse the application.

Step 4, the Consent Authority determines the application and sets the offset obligation.

Step 5, the proponent satisfies its credit obligation and can begin the approved activity.

### **Part B: Establishing a Biodiversity Stewardship Site and Selling Credits**

Step One, land owner determines whether they meet relevant eligibility criteria. First, the landholder needs to establish that:

- Their land meets the eligibility criteria as defined under clause 5.1 of the Biodiversity Conservation Regulation 2017.
- They can meet the 'fit and proper person test' as defined under clause 5.3 of the Biodiversity Conservation Regulation 2017.

Step Two, an accredited assessor applies Biodiversity Assessment Method to generate credits.

Step Three, the landholder enters into a biodiversity stewardship agreement with the Biodiversity Conservation Trust and sell credits.

Step 4, receive annual payments and manage biodiversity stewardship site.

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### **Vegetation Management**

The State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 ('Vegetation SEPP') regulates the clearing of vegetation in urban LGAs, as well as urban and environmental zones across the State, where clearing does not otherwise require development consent under the EP&A Act.

The Local Land Services Act 2013 (LLS Act) regulates the management of vegetation on rural land.

The Biodiversity Offset Scheme will also apply to certain vegetation clearing activities regulated by the Vegetation SEPP and the LLS Act.

### **Implementation Support**

The regional support network being the NSW Office of Environment and Heritage is partnering with the Local Government sector to employ eight (8) regionally based officers to provide help desk support to groups of Councils.

Warrumbungle Shire Council will be supported by the Local Government Support Officer employed by Cowra Shire Council. The position will be a shared resource servicing all Councils within the Central West and Orana and Central Far West areas.

Recruitment for this position is underway. The position is funded for an 18 month period.

### **Issues**

Continued staff development and training in regard to the Biodiversity Conservation Act 2016 is required to help the relevant staff to cope with the increased workload and requirements of the legislation.

### **Options**

Nil.

### **Financial Considerations**

The introduction of this legislation will require the training of Council employees to meet the requirements and responsibilities placed on Councils as the designated consent authority.

### **Summary**

Due to the requirements of the Biodiversity Conservation Act 2016 in relation to biodiversity impacts associated with developments that require consent under the Environmental Planning and Assessment Act 1979. It is essential Council staff be trained and made aware of the new requirements of the legislation.

Warrumbungle Shire Council will be supported by the Local Government Support Officer employed by Cowra Shire Council. The position will be a shared resource servicing all Councils within the Central West and Orana and Central Far West areas.

Recruitment for this position is underway. The position is funded for an 18 month period.

### **RECOMMENDATION**

That the information be received and noted.

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### **Item 27 Legislative Updates to the Environmental Planning and Assessment Act 1979**

<b>Division:</b>	Development Services
<b>Management Area:</b>	Town Planning
<b>Author:</b>	Town Planner – Ashleigh Stewart
<b>CSP Key Focus Area:</b>	Natural Environment
<b>Priority:</b>	NE3.2 Ensure development assessments and all reviews of environmental factors are completed with the aim of minimising damage to the environment.

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#### **Reason for Report**

To inform Council of the legislative changes to the Environmental Planning and Assessment Act 1979.

#### **Background**

In 2016, the NSW Department of Planning and Environment commenced consultation with planning stakeholders to devise improvements to the Environmental Planning and Assessment Act 1979 (the EP&A Act). During this time Council made a submission to the NSW Department of Planning and Environment. The submission contained the following concerns:

- The online portal where the public can lodge applications for development online. The concern in relation to this is that Council deal with a large proportion of owner builder applicants who do not understand the requirements of what is required for planning and building applications;
- A statement of reasons is to be provided to the public explaining the reasons why the development as either approved or refused as this could have legal implications on Council;
- Council's Local Environmental Plans (LEP) to be reviewed every 5 years which will have major financial implications on Council and will require a significant amount of time to be dedicated by Council Officers;
- The removal of 'Interim Occupation Certificates' will cause confusion.

Council did not receive any further correspondence from the Department of Planning and Environment in respect of the issues raised.

On Thursday, 1 March 2018 the NSW Department of Planning and Environment began the rollout of legislative updates to the Environmental Planning and Assessment Act 1979. The updates to the Act are intended to achieve the following objectives:

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- To promote simpler and faster process for all participants;
- To promote strategic planning;
- To enhance community participation; and
- To increase probity and accountability in decision-making for all participants.

The changes to the Environmental Planning and Assessment Act 1979 is summarised below:

- The amended Act has been re-numbered with a decimal numbering system which includes a total of 10 principal parts. A number of provisions in the Act have now been moved to the Regulations.
- The amended Act now includes the promotion of good design and amenity of the built environment and the sustainable management of built and cultural heritage as new objectives. The Act now provides a greater focus on protection of the health and safety of occupants through new objectives to encourage the proper construction and maintenance of buildings.
- The amended Act requires Council to prepare a Community Participation Plan, which will articulate when and how engagement is undertaken with the community. This will also require Council to provide a statement of reasons for a decision in respect of development applications.
- Council will be required to undertake the preparation of a Local Strategic Planning Statement.
- Every 5 years Council will be required to review their Local Environmental Plan.
- There will be a Council imposed levy to fund the monitoring and enforcement of complying development standards. Council will have the power to issue a seven (7) day stop work notice where required to ensure compliance standards are consistent with the granted approvals.
- Deliver more efficient approvals for NSW agencies. This includes the provision of additional support from the NSW Department of Planning and Environment to exercise 'step in powers' and deliver approvals, concurrence or advice on behalf of government agencies.
- The introduction of the provision for 'transferable conditions' in respect of State Significant Development, which will enable an older condition imposed by an agency to be superseded by a new revised condition.

As stated above, the initial roll out of the amended Environmental Planning and Assessment Act 1979 began on Thursday, 1 March 2018. However, given the scale and depth of changes included, the NSW Department of Planning and Environment will be undertaking a staged commencement of the various proposals to implement a rolling program of changes to the Act over the next two (2) years.

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### **Issues**

The Environmental Planning and Assessment Act 1979 is the central legislation that guides operation of the NSW Planning System. Whilst the changes included in the amended Act are unlikely to have any direct policy implications for Council currently, the amendments to the Act will necessitate a review of Council's development assessment systems, processes, templates and information currently available to the public to ensure compliance with any relevant sections of the amended Act.

### **Options**

Nil.

### **Financial Considerations**

It is considered that there are no direct financial implications associated with these legislative updates.

### **Summary**

The NSW Department of Planning and Environment have begun their roll out of updates to the Environmental Planning and Assessment Act 1979. The initial amendments began on Thursday, 1 March 2018.

### **RECOMMENDATION**

That the information be received and noted.

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### **Item 28 Development Applications**

**Division:** Development Services

**Management Area:** Regulatory Services

**Author:** Administration Officer for Development Services – Kathryn Weatherall

**CSP Key Focus Area:** Rural and Urban Development

**Priority / Strategy:** RU4 – The attractiveness appearance and amenity of our towns and villages need to be improved

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### **Development Applications (i) Approved – February 2018**

<b>Development Application / Complying Development</b>	<b>Date Lodged</b>	<b>Date Approved</b>	<b>Applicant's Name</b>	<b>Location</b>	<b>Town</b>	<b>Type Of Development</b>	<b>Stop the Clock Referral Days</b>
DA62/2017	14/12/2017	5/02/2018	Joyce Stewart	28 Charles Street	COONABARABRAN	New Garages/Sheds - Commercial	15
DA1/2018	09/01/2018	07/02/2018	Rawson Homes	Racecourse Road	COONABARABRAN	New Installation of a Dwelling	15
DA3/2018	10/01/2018	14/02/2018	George Dent	Wargundy Street	DUNEDOO	Demolition and Erection of Shed	15
DA4/2018	29/01/2018	22/02/2018	Rochelle Hynds	94 John Street	COONABARABRAN	Change of Use	18

**\*Development from the January 2013 Wambelong Bushfires**

**^ Development from the February 2017 Sir Ivan Bushfires**

### **RECOMMENDATION**

That Council note the Applications and Certificates approved during February 2018, under Delegated Authority.

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### **Item 29 Questions for the Next Meeting**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Administration Services
<b>Author:</b>	Acting Manager Administration and Executive Assistant to GM – Chris Kennedy
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

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### **Reason for Report**

At the February Ordinary Council meeting, Councillor Todd presented Council with questions for the next meeting. The questions and answers are outlined below.

### **Question 1 – Cr Todd**

What has happened to spraying eucalypt suckers in the table drains (are growing very fast) – immediate spraying needed.

### **Response**

Spraying of eucalypts has occurred on various roads however a dedicated spraying crew is now being established to systematically travel all sealed roads within the Shire.

### **Question 2 – Cr Todd**

Baradine Showground sewerage. Where are we up to?

### **Response**

A design has been completed and a quotation for installation is being sought.

### **Options**

Nil.

### **Financial Considerations**

Nil.

### **RECOMMENDATION**

For Council's information.

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### **Item 30 Report to be Considered in Closed Council**

#### **RECOMMENDATION**

That the confidential report as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

#### **Item 30.1 Forensic Audit (Re-submitted)**

**Division: Corporate Services**

**Author: Director Corporate and Community Services – Michael Jones**

**7 Confidential Enclosures**

Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2)(c) & (d)(i) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **Summary**

The purpose of this report is to provide Council with information relating to the Forensic Audit of Council's finances for the period 1 July 2013 to 30 September 2017; and to recommend proceeding to tender for accounting firms to provide this service.